

**Dallas County Conservation Board  
Regular Monthly Meeting  
June 9, 2020**

**Call to Order**

The Dallas County Conservation Board meeting was called to order on Tuesday, June 9, 2020 at 5:30 P.M. by board chair Lorinda Inman.

**Roll Call**

The following board members were present: Keith Troester and Marlen Kemmet. The following board members connected via teleconference: Lorinda Inman, Nancy DeLong, and Mark Powell. Director Mike Wallace and Administrative Assistant Sherry James were in attendance.

**Introduction of Guests**

Rich Voelker, Snyder and Associates, was connected electronically.

**Agenda**

Action: Mark Powell moved and Nancy DeLong seconded to approve the agenda as printed. All members present voted "aye", motion carried.

**Open Forum**

There was nothing presented.

**Consent Agenda**

Action: Nancy DeLong moved and Marlen Kemmet seconded to approve the consent agenda items including the May income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

**May 12, 2020 Meeting Minutes**

Action: A motion was made by Keith Troester and seconded by Mark Powell to approve the May 12, 2020 board meeting minutes as written. All members present voted "aye", motion carried.

**BaCoon Ride Application**

Director Wallace reminded the board that the BaCoon application was previously approved for June 20<sup>th</sup>. Due to COVID-19, it was rescheduled for August 1.

Action: Mark Powell moved and Marlen Kemmet seconded to approve the BaCoon Ride application for August 1, 2020 with the addition to the contract that the construction section between Adel and Redfield might not be completed and they must abide by all local, county and state regulations regarding the COVID-19 and authorized Director Wallace to sign the application for approval. All members present voted "aye", motion carried.

**Farm Rent Agreement**

Director Wallace reported there was a small section of ground along the Connector Trail that the farmer planted, uncertain of the boundary. It was tilled up, fertilizer applied and planted. He was willing to do a one year farm rent agreement for that parcel that he planted.

Action: Keith Troester moved and Mark Powell seconded to approve farm rent agreement as written. All members present voted "aye", motion carried.

### **Application/Resolution Endorsement for the 2020 State Recreational Trail Grant**

**Action:** Mark Powell moved and Nancy DeLong seconded to apply for a 2020 State Recreational Trail Grant, Phase IV Construction, approve the resolution endorsement and to authorize Director Wallace to sign the application: Be and it is hereby resolved that the Dallas County Conservation Board will apply for a 2020 State Recreational Trail Grant for the "Raccoon River Valley Trail to the High Trestle Trail Connector Project, Phase IV Construction, 130<sup>th</sup> St to M Avenue" and that the DCCB will adequately maintain the trail for its intended use and maintain the total trail used to justify the project in public use for a minimum of 20 years following project completion, and authorize the Director to sign such application documents. All members present voted "aye", motion carried.

### **Purchase of Property from the Iowa Natural Heritage Foundation for the Connector Project**

**Action:** Marlen Kemmet moved and Keith Troester seconded to approve the purchase of .16 acres of ground from the Iowa Natural Heritage Foundation (former Godwin property) for total of \$1,480 plus closing costs. All members present voted "aye", motion carried.

### **Snyder and Associates Phase 3 & 4 Connection Project Engineering Services Agreement**

**Action:** Nancy DeLong moved and Keith Troester seconded to approve the Engineering Services Agreement with Snyder and Associates for Phase III, R Avenue to Quinlan Avenue and Phase IV, Phase I to M Avenue. All members present voted "aye", motion carried.

### **Snyder and Associates General Services Agreement**

**Action:** Mark Powell moved and Keith Troester seconded to approve the General Services Agreement with Snyder and Associates for General Professional Services as needed, provided on an "as requested" basis. All members present voted "aye", motion carried.

### **Sportsman Park Lodge Restroom Addition**

Director Wallace presented a recent architectural plan for the Sportsman Park Lodge Restroom addition.

### **FEMA Project – Bank Erosion RRVT Project**

Director Wallace reminded the board of the bank erosion a year ago north of Redfield along the river. He reported he will be receiving estimates for this project.

### **Mosquito Creek Bridge on the RRVT**

Director Wallace presented information on this bridge. He will also have a conversation with another contractor for a possible bid. This project will be the next phase in the bridge/overlay project.

**Action:** Mark Powell moved and Nancy DeLong seconded to request Director Wallace to discuss the best steps for repairing Mosquito Creek Bridge with the contractors and ask their opinion on interim versus permanent repairs. All members present voted "aye", motion carried.

### **Hiring Process for New Naturalist Position**

Director Wallace updated the board on the new naturalist/ranger position. He reminded the board that this was approved for employment to start July 1<sup>st</sup>. With the shutdowns and cancellations due to COVID-19, he is suggesting this position not be filled at this time. There is uncertainty of school this fall and lots of unknowns.

**Wage Adjustments Effective July 1, 2020**

Director Wallace distributed the recommended wage increases for staff based on cost of living increase and merit increase dependent upon years of service and annual evaluation.

**Action:** Keith Troester moved and Marlen Kemmet seconded to accept the recommended wage increases as presented. All members present voted "aye", motion carried.

**RRVT to HTT Project**

Director Wallace reported the contractor has not started on Phase II. They have started delivering equipment to the site.

**Budget**

Director Wallace reported there is nothing significant for budget; working on end of fiscal year.

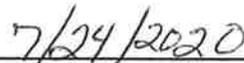
**Other Business**

Nothing.

**Adjournment**

There being no further business to discuss at this time, Mark Powell moved and Nancy DeLong seconded to adjourn the meeting at 6:45 P.M.

  
Lorinda Inman, Board Chair

  
Date

  
Sherry James, Administrative Assistant

  
Date