

**Dallas County Conservation Board  
Regular Monthly Meeting  
May 12, 2020**

Following the Governor's Emergency Public Health declaration in response to the current COVID -19 situation, this meeting was held electronically.

**Call to Order**

The Dallas County Conservation Board meeting was called to order on Tuesday, May 12, 2020 at 5:30 P.M. by board chair Lorinda Inman.

**Roll Call**

The following board members connected via teleconference: Lorinda Inman, Nancy DeLong, Mark Powell, and Keith Troester. Director Mike Wallace and Administrative Assistant Sherry James were in attendance. Board member Marlen Kemmet joined the meeting at 6:00 P.M.

**Introduction of Guests**

Jim Caufield, ThePerryNews.com, was connected electronically.

**Agenda**

Action: Nancy DeLong moved and Mark Powell seconded to approve the agenda as printed. All members present voted "aye", motion carried.

**Open Forum**

There was nothing presented.

**Consent Agenda**

Action: Keith Troester moved and Mark Powell seconded to approve the consent agenda items including the April income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

**April 14, 2020 Meeting Minutes**

Action: A motion was made by Keith Troester and seconded by Nancy DeLong to approve the April 14, 2020 board meeting minutes as written. All members present voted "aye", motion carried.

**Adopt-A-Trail (Planters) Application**

Action: Mark Powell moved and Nancy DeLong seconded to approve the Adopt-A-Trail Planters application from Patty Elliot for the planters at Redfield Depot and dam; and authorized Director Wallace to sign the application for approval. All members present voted "aye", motion carried.

**Change Order #1 Herberger Construction Company**

Action: Nancy DeLong moved and Keith Troester seconded to approve change order #1 for Herberger Construction Company for the bridge repair and trail overlay between Adel and Redfield. All members present voted "aye", motion carried.

**Farm Rent Agreement/Fence Agreement**

No longer needed. There was no action necessary for this agenda item.

**Kinship Brewing Co Access Easement to RRVT**

Director Wallace reported the Kinship Brewing Company was requesting an easement for a new trail to tie into an existing trail to their business.

Action: Mark Powell moved and Keith Troester seconded to authorize Director Wallace to have further discussion with the company and to adapt similar language used for the easement of Prospect Avenue in Adel and to utilize proper traffic control signage. All members present voted "aye", motion carried.

**Recommended Management Protocols for Re-Opening Campgrounds and Facilities**

Director Wallace reviewed all protocol that has been implemented for the Covid-19 pandemic. He reported the Directors of the Iowa Association of County Conservation Boards prepared guidelines to begin opening parks and facilities.

Action: Mark Powell moved and Nancy DeLong seconded to adopt the recommended campground and facility opening and management COVID-19 protocols and use as appropriate and applicable for the DCCB, and to allow the director to adjust to the necessary "levels" as appropriate. All members present voted "aye", motion carried.

**RRVT to HTT Project**

Director Wallace reported the engineer had visited with the contractor and they were planning on beginning after Memorial Weekend to start construction on Phase II. There continues to be donations coming in for the "Connector".

**Budget**

Director Wallace reported that he has prepared a spring amendment for the budget.

**Other Business**

Nothing.

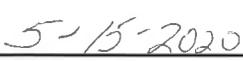
**Adjournment**

There being no further business to discuss at this time, Mark Powell moved and Keith Troester seconded to adjourn the meeting at 6:15 P.M.

  
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Lorinda Inman, Board Chair

  
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Date

  
\_\_\_\_\_  
Sherry James, Administrative Assistant

  
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Date