

DALLAS COUNTY BOARD OF HEALTH

801 Court, Adel, Iowa 50003

Dallas County Health Department: (515) 993-3750

DATE OF MEETING: February 25, 2020

TIME OF MEETING: 7:00pm

PLACE OF MEETING: 902 Court St., Adel, IA 50003; Board of Supervisors Conference Room

- ITEM 1.** The Dallas County Board of Health met in regular session on Tuesday, February 25, 2020. Chair Chapman called the meeting to order at 7:00 pm. In attendance were board members Kim Chapman, Monty Button, Samantha Uhlenhake, and Dr. Joshua Kindt. Suzanne Hegarty, Abigail Chihak, and Amy Short were present from staff. Guests included Chuck Sinnard, Dallas County Attorney.
- ITEM 2.** Button moved to approve the agenda. Dr. Kindt seconded the motion. **All ayes, motion carried.**
- ITEM 3.** There was no one to speak in Open Forum.
- ITEM 4.** Uhlenhake moved to approve the consent agenda. Dr. Kindt seconded the motion. **All ayes, motion carried.**
- ITEM 5.** Uhlenhake moved to approve the minutes from the previous meeting. Button seconded the motion. **All ayes, motion carried.**
- ITEM 6.** Dr. Kindt nominated Chapman to continue his role as Chair of the Board of Health. There was no discussion. All ayes, motion carried.
- Uhlenhake nominated Button to continue his role as Vice Chair. Dr. Kindt seconded the motion. There was no discussion. **All ayes, motion carried.**
- ITEM 7.** Chihak discussed the completion and results of the 2019 Dallas County Community Health Needs Assessment and explained how the agency would now begin focus on the Health Improvement Plan which works to address the issues identified in the community health needs assessment.
- ITEM 8.** Short provided an update on the final school immunization audit results for this year. There was a small increase in exemptions and invalid certificates, but the county still holds a 99% rate for valid certificates.
- ITEM 9.** Hegarty provided an update on the Local Public Health Services Grant for FY2021. While the Board makes the final decision on what the money is spent on, Hegarty provided recommendations to continue using the funding on the activities we currently support. She also informed the board of a LPHSC compliance review being done by the state on March 10, 2020. Dr. Kindt motioned to allow the Dallas County Health Department to apply on behalf of the Board of Health and to choose the currently listed activities for the grant. Uhlenhake seconded the motion. **All ayes, motion carried.**
- ITEM 10.** Hegarty discussed the collaboration with the Polk County Health Department for expanded STI testing within Dallas County. Uhlenhake motioned to approve the MOU with Polk County and to authorize Hegarty to sign the MOU on behalf of the Board of Health. Button seconded the motion. **All ayes, motion carried.**

ITEM 11. Hegarty provided an update on the Coronavirus in the United States. She also gave an update on the status in Iowa and what preventative measures were being taken in the county and statewide.

ITEM 12. Dr. Kindt motioned to approve the policy and procedure updates as presented. Uhlenhake seconded the motion. **All ayes, motion carried.**

- a. Improving Organizational Quality
- b. Recruitment, Selection, Hiring, and Orientation of Personnel
- c. Quality Assurance
- d. Client Nondiscrimination Policy

ITEM 13. The Department will be presenting to the United Way for funding on April 10, 2020. Hegarty invited a board member to attend the presentation if possible.

ITEM 14. The next Board of Health meeting will be held on Tuesday, March 20, 2020. Button motioned to adjourn the meeting at 8:08 pm. Dr. Kindt seconded the motion. **Meeting adjourned.**