

**Dallas County Conservation Board
Regular Monthly Meeting
March 10, 2020**

Call to Order

The Dallas County Conservation Board meeting was called to order on Tuesday, March 10, 2020 at 5:30 P.M. at the Forest Park Museum Administration Building in Perry, Iowa by board chair Lorinda Inman.

Roll Call

Present were board members Lorinda Inman, Nancy DeLong, Marlen Kemmet, Mark Powell and Keith Troester. Director Mike Wallace and Administrative Assistant Sherry James were in attendance.

Introduction of Guests

Jim Caufield, ThePerryNews.com, was in attendance.

Agenda

Action: Mark Powell moved and Marlen Kemmet seconded to approve the agenda as printed. All members present voted "aye", motion carried.

Open Forum

There was nothing presented.

Consent Agenda

Action: Nancy DeLong moved and Keith Troester seconded to approve the consent agenda items including the February income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

February 11, 2020 Meeting Minutes

Action: A motion was made by Nancy DeLong and seconded by Keith Troester to approve the February 11, 2020 board meeting minutes as written. All members present voted "aye", motion carried.

Quotes for Vehicles

Action: Mark Powell moved and Marlen Kemmet seconded to accept the quote from Bob Brown Chevrolet for a 2020 Colorado Extended Cab Pickup for a purchase price of \$13,746. All members present voted "aye", motion carried.

Action: Keith Troester moved and Mark Powell seconded to accept the quote from Stew Hanson for a 2020 Dodge Ram Pickup for a purchase price of \$9,887. All members present voted "aye", motion carried.

Action: Nancy DeLong moved and Marlen Kemmet seconded to accept the quote from Charles Gabus for a 2020 F250 Truck for a purchase price of \$19,161. All members present voted "aye", motion carried.

Fence Quotes for Phase II Connector Project

Director Wallace presented two fence quotes for new fence to be installed on property along the new Connector Project.

Action: Keith Troester moved and Nancy DeLong seconded to accept the bid from Sunds Custom Fencing for \$12,356.64. All members present voted "aye", motion carried

Director Wallace reported that Jeff Huett will complete some tiling along the new proposed trail and then the fence will be built. A preconstruction meeting has not been scheduled. Howrey Construction suggested an end of April for beginning work.

Approve Title VI Assurance Document for use of Federal Funds

Director Wallace reported this document must be completed in order to write grants, submit documents and receive federal funds.

Action: Nancy DeLong moved and Mark Powell seconded to designate Mike Wallace the Title VI Coordinator and authorize him to sign on behalf of the Conservation Board. All members present voted "aye", motion carried.

Action: Mark Powell moved and Marlen Kemmet seconded to enter into the standard Title VI Nondiscriminatory Assurance Agreement as presented. All members present voted "aye", motion carried.

Snyder & Associates Survey Work Agreements

Director Wallace presented a survey work agreement from Snyder and Associates for property line boundaries for some properties along the Connector Project.

Action: Marlen Kemmet moved and Keith Troester seconded to approve the Agreement with Snyder and Associates as presented.

Set Time and Date for Approval of Specification, Form of Contract, Construction Plans, and Estimate of Costs for Middle Raccoon River Bank Erosion FEMA Project

Action: Keith Troester moved and Mark Powell seconded to set 5:45 PM on Tuesday, April 14, 2020 as the time and date for the public hearing for the Middle Raccoon River Bank FEMA project. All members present voted "aye", motion carried.

Set Time and Date for Bids for Middle Raccoon River Bank Erosion FEMA Project

This item was tabled.

RRVT Utility Easements and Fees for CenturyLink and Arvig

Action: Mark Powell moved and Marlen Kemmet seconded to authorize Director Wallace to negotiate with CenturyLink and Arvig for a suggested amount of \$500 donation fee for the requested easements. All members present voted "aye", motion carried.

Plans/Discussion Regarding use of Gravel Pits in the Booneville Area for Public Recreation and Use

It was the consensus to recommend to the County Board of Supervisors that the Conservation Board is interested in continued conversation regarding the responsibility of the site, with future conversation regarding funding concerns.

MA Architecture Agreement Extension

Director Wallace reported that after discussions with the County Supervisors, it was the Conservation Board's decision to remove the event section of the Kuehn Building and move forward with landscaping, mechanical, structural, energy analysis.

Action: Mark Powell moved and Keith Troester seconded to approve the quote from MA Architecture as presented for the Kuehn Building and to authorize Director Wallace to sign the agreement. All members present voted "aye", motion carried.

Sportsman Park Restroom Addition MA Architecture Design Agreement

Action: Mark Powell moved and Nancy DeLong seconded to approve the quote from MA Architecture as presented for the restroom addition design services at Sportsman Park on Sportsman Lodge and authorize Director Wallace to sign the agreement. All members present voted "aye", motion carried.

RRVT to HTT Project

Contractors for Phase II constructions are hoping to start the end of April. The tiling and fencing should be completed by then.

Construction of the overlay and bridge work between Adel and Redfield will begin on March 16th. We have been putting up signs and sending press releases notifying the public.

Budget

Nothing on current budget.

Other Business

A campground host has been contracted for Sportsman Park beginning May 1st.

Doug Menz, a ten year employee as a Natural Resources Technician, has resigned to accept a position with a different company. The position will be posted and applications will be accepted until March 25.

The new trail manager will begin on March 31.

Adjournment

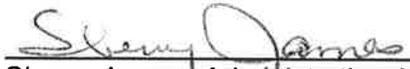
There being no further business to discuss at this time, the meeting at 6:45 P.M.



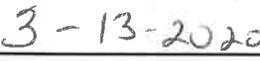
Lorinda Inman, Board Chair



Date



Sherry James, Administrative Assistant



Date