

# DALLAS COUNTY BOARD OF HEALTH

210 N 10<sup>th</sup> St., Adel, Iowa 50003

Dallas County Health Department • 25747 N Ave, Ste C, Adel, IA 50003: (515) 993-3750

**DATE OF MEETING: JUNE 25, 2019**

**TIME OF MEETING: 7:00pm**

**PLACE OF MEETING: Board Room, 902 Court St., Adel, IA 50003**

**ITEM 1:** The Dallas County Board of Health met in regular session on Tuesday, June 25<sup>th</sup>, 2019. Chairman Kim Chapman called the meeting to order at 7:01pm. Present were Board members Kim Chapman, Ashley Sunderman, Samantha Uhlenhake, and Dr. Josh Kindt. Monty Button was absent. Present from staff were Suzanne Hegarty, Ted Trewin, and Abigail Chihak. Guests present included Chuck Sinnard, Dallas County Attorney, and Andi Pauley, Dallas County Health Department Intern.

**ITEM 2:** Uhlenhake moved to approve the agenda. Kindt seconded the motion. **All ayes, motion carried.**

**ITEM 3:** Sunderman moved to approve the consent agenda. Kindt seconded the motion. **All ayes, motion carried.**

**ITEM 4:** Andi Pauley, an intern for the Dallas County Health Department (DCHD), introduced herself to the Board. Pauley will graduate from UNI after the conclusion of her internship in August.

**ITEM 5:** Kindt moved to approve the minutes from May 28, 2019. Sunderman seconded the motion. **All ayes, motion carried.**

**ITEM 6:** Abigail Chihak, Community Health Administrator, provided a brief overview of the counties Community Health Needs Assessment (CHNA) process and an update on the counties Health Improvement Plan (HIP). Chihak explained that the CHNA was required every 5 years and was compiled using national, state, and local data as well as input from community providers and residents. She further explained that the HIP is the action plan created from the priorities identified in the CHNA. DCHD currently has 5 priority areas in the HIP. Chihak described the actions taken over the last year to improve in each of these priority areas, as well as how the metrics shifted.

1. Social Connection and anticipation/willingness to act for the common good: DCHD worked to improve social connectivity through the Health Navigation, Dallas Center Healthy Hometown Initiative, Clive Health and Wellness Initiative, and programming at Waukee Picnic and Play. Despite efforts, the metric for social connection, taken from the United Way of Central Iowa (UWCI) Social Well Being Index, is trending in the wrong direction indicating that more and more residents are feeling a lack of connection to others and to their communities.
2. Safe, reliable, accessible, and affordable ways to move around: DCHD has worked with HIRTA to regularly discuss barriers clients face to public transportation in

- Dallas County. Number of rides provided by Homecare Services and Sustaining Active Independent Living in Dallas Center (SAIL-DC) increased slightly in FY18 but remains below baseline and target values.
3. Cultural competence and understanding of diversity/disparities: DCHD has continued to work with UWCI's OpportUNITY and the Refugee Alliance of Central Iowa to connect with the New Iowan population and providers that serve the many diverse populations in Dallas County. A metric has not been established for this priority area.
  4. Physical activity and nutrition to prevent the onset or worsening of related chronic diseases: DCHD encourages physical activity through 5210 messaging, Healthy Hometown programs in Clive and Dallas Center, and the Walking School Bus program in Perry. DCHD works to alleviate barriers to fruit and vegetable consumption through the implementation of Senior Produce Box and Pop Up Produce stand programs. Staff further provide Pick a Better Snack and Farm to School programming to encourage healthy behaviors at a young age. The metrics, taken from UWCI's Wellbeing Index, show a positive trend in the number of adults exercising 3 or more days per week and the percentage of Central Iowans who eat 5+ servings of produce 4 or more days a week. This is the first year the nutrition goal has improved since the baseline data was collected in 2015.
  5. Substance abuse among youth: DCHD partnered with Employee Family Resources, and now with Zion Recovery, to provide alcohol prevention programming for youth. DCHD also collaborates with American Lung Association to provide tobacco prevention programming for students. Rates of alcohol and tobacco usage among students have dropped but the percentage of students currently using electronic cigarettes has increased.

**ITEM 7:** Ted Trewin, Environmental Health Administrator, after consultation and recommendation from Madison County, requested that Mr. James Carey Jr. be allowed to install septic systems in Dallas County. Kindt moved to approve the recommendation. Uhlenhake seconded the motion. **All ayes, motion carried.**

**ITEM 8:** Trewin presented the IDPH Pool & Tattoo Contract for approval. The three year contract is for inspection of the 65 registered pool/spa facilities and 8 tattoo facilities in the county. The contract no longer includes tanning bed facilities. Inspections are done on an annual basis unless a complaint or compliance issue emerges. Fees are set by the state Code. Chuck Sinnard, Dallas County Attorney, was consulted and approved of the contract. Uhlenhake moved to approve the IDPH Pool & Tattoo Contract and authorize the chair to sign if the agreement is a paper copy and, if presented for electronic signature, authorize the county sanitarian to sign. Kindt seconded the motion. **All ayes, motion carried.**

**ITEM 9:** Hegarty presented the FY20 United Way Grant Contract. The UWCI granted \$84,000 for the Health Navigation program. Kindt moved to approve the United Way Grant and authorize the chair to sign on behalf of the Board. Sunderman seconded the motion. **All ayes, motion carried.**

**ITEM 10:** Trewin presented the FY20 Grants to Counties Contract for approval. The contract allows citizens to get private wells tested, and covers fees associated with closing and plugging

wells, as well as, rehabilitation of wells to get them up to today's standards of water quality. Private well testing is provided at no cost to the homeowner; the grant covered up to \$500 for closing a well, \$300 for a cistern. The grant would cover up to \$1000 for well rehabilitation. Sunderman moved to approve the Grant to Counties Contract and authorized signature approval via electronic signature by the county sanitarian. Kindt seconded the motion. **All ayes, motion carried.**

**ITEM 11:** Hegarty presented the Iowa Chronic Care Consortium MOA for the Community Health Worker Apprenticeship Program. She explained that they state is working to create a certified Community Health Worker apprenticeship program and ICCC approached the department to provide technical assistance. The offer includes a free spot in the training for a staff member to receive the credential as well as \$7,500. Hegarty requested the Board approve the MOA. Sunderman moved to approve the ICCC MOA and authorize the Director to sign on behalf of the Board. Uhlenhake seconded the motion. **All ayes, motion carried.**

**ITEM 12:** Hegarty presented the IDPH proposal for a Partnership to Improve Diabetes, Heart Disease, and Stroke in Iowa. She explained that the proposal was submitted to Dallas County Hospital, as a possible subcontract, to see if there was interest as the objectives were more clinical in nature. The two things in which DCH expressed interest included Engagement and Delivery Support for the Diabetes Prevention Program (DPP) and funds to cover attendance at the Annual Diabetes Summit. The subcontract would amount to a total of \$2300 and be reimbursed to the hospital after successful completion of the objectives. Chapman requested to table action to July so the contract could be produced and reviewed. **No action taken.**

**ITEM 13:** Chapman requested Sinnard review the drafted Chapter 34 regulations and Iowa Code and present his answers to previously presented insurance and infraction questions.

- a. In regards to infractions, Sinnard stated that the Code would allow for either civil (monetary or injunctive relief) or criminal (up to 30 days of jail time) penalties. He further stated that ordinances often leave the option open for enforcement due to various types of violations. He clarified that penalties would be directed at the installer or maintenance provider and not the homeowner (unless the homeowner was the installer/maintenance provider). Sinnard suggested including the following language in section 34.04:INFRACTIONS "An infraction may be punishable as a civil penalty or as a criminal simple misdemeanor in accordance with the Dallas County Code of Ordinances Chapter 2."
- b. In regards to proof of liability insurance, Sinnard assured the Board that they had the authority to monitor the status of insurance holding without liability. He stated that the policyholder could be required to indicate the County as a certificate holder, which would entitle the County to information on the liability insurance status and coverage. There is no additional cost to the policyholder to add the County as a certificate holder. The drafted proposal will be edited to include language requiring Dallas County be listed as a certificate holder on liability insurance policies filed under the Chapter 34 regulation.
- c. Uhlenhake moved to set time and date for a public hearing on Chapter 34 Dallas County Health Regulations for 7:30pm on July 23, 2019 in the Board of Supervisors

Conference Room, 902 Court St. Adel. Kindt seconded the motion. **All ayes, motion carried.**

**ITEM 14:** Hegarty presented department policies on Emergent Communicable and Infectious Disease and Poisonings, Non-Emergent Communicable and Infectious Diseases and Poisonings, Allocation of Time Worked, Policy Development, and Governing Body for review and approval. Policies were updated to reflect changes in technology and staffing. Sunderman moved to approve the policy and procedure updates as presented. Kindt seconded the motion. **All ayes, motion carried.**

**ITEM 15:** No other business was presented.

**ITEM 16:** Kindt moved to adjourn the meeting. Sunderman seconded the motion. **All ayes, motion carried.** Chapman adjourned the meeting at 8:28pm. The next regular meeting of the Dallas County Board of Health is scheduled for July 23, 2019 7:00pm in the Board of Supervisors Conference Room.

Respectfully submitted,  
Abigail Chihak MPH, MSW  
Community Health Administrator  
Dallas County Health Department