

DALLAS COUNTY BOARD OF HEALTH

210 N 10th St., Adel, Iowa 50003

Dallas County Health Department • 25747 N Ave, Ste C, Adel, IA 50003: (515) 993-3750

DATE OF MEETING: APRIL 23, 2019

TIME OF MEETING: 7:00pm

PLACE OF MEETING: Board Room, 902 Court St., Adel, IA 50003

- ITEM 1.** Chair Kim Chapman called the meeting to order at 7:15pm. Present were Chapman, Samantha Uhlenhake, and Monty Button. Dr. Josh Kindt and Ashley Sunderman were absent. Also present were Suzanne Hegarty and Ted Trewin from DCHD staff; Chuck Sinnard, Dallas County Attorney; and Heather Bombei, IDPH Regional Consultant.
- ITEM 2.** Button moved to approve the agenda as presented. Uhlenhake seconded the motion. **All ayes, motion carried.**
- ITEM 3.** Button moved to approve the consent agenda. Uhlenhake seconded the motion. **All ayes, motion carried.**
- ITEM 4.** **Open Forum** – Bombei greeted the board, but did not have anything official to report.
- ITEM 5.** Button moved to approve the minutes of the March 26, 2019 and April 17, 2019 meetings. Uhlenhake seconded the motion. **All ayes, motion carried.**
- ITEM 6.** Button moved to appoint Dr. Josh Kindt as the Medical Director for the Health Department for May 1, 2019 through April 30, 2020. Uhlenhake seconded the motion. **All ayes, motion carried.**
- ITEM 7.** Hegarty updated the board on the methodology for setting the Private Vaccine Administration Charges. Uhlenhake moved to approve the Private Vaccine Administration Charges for FY2020 as presented. Button seconded the motion. **All ayes, motion carried.**
- ITEM 8.** Hegarty explained the request from Community Health Partners for the Walk with Ease program and the level of commitment the agency would agree to. Hegarty requested discussion regarding what level of responsibility she held when MOA/ MOU's that did not financially obligate the board came to the agency. The consensus was that she was able to sign such agreements as the director, but should add a discussion item to the agenda at the next meeting to update the board on the agreement, as they are interested in learning about the programs the agency is involved in. Button moved to approve the MOA Request from Walk with Ease Program and authorized Hegarty to sign. Uhlenhake seconded the motion. **All ayes, motion carried.**
- ITEM 9.** Trewin explained the FY20 Septic Pumper Inspection Contract Amendment. There is currently one Septic Pumping service headquartered in Dallas County that would be inspected annually. The board had questions regarding if a second inspection on the same service was ever performed and Trewin answered that would only happen if a complaint were filed against the company. Trewin further explained that other Septic Pumpers that operate in Dallas County, but they are headquartered in other counties and the responsibility for their inspection lies with that county. Button moved to accept the amendment and authorized the chair to sign. Uhlenhake seconded the motion. **All ayes, motion carried.**

- ITEM 10.** The board discussed Chapter 34, Dallas County Health Regulations. Button expressed concern with the Continuing Education requirements and wanted to be certain the board was not requiring a specific CEU that was only a review of information contractors had already learned. Trewin assured the board that there were other options available for continuing education. The discussion turned to the requirement for the contractor to have liability and worker's compensation insurance. The wording for Worker's Compensation insurance will need to be added to the regulation; Hegarty & Trewin will have this completed before the next meeting. Sinnard was consulted regarding setting a minimum amount of coverage for liability insurance and the legal implications of doing so. Sinnard, Trewin, & Hegarty will investigate what other counties require of contractors for liability insurance and update the wording of the regulation for the May meeting.
- ITEM 11.** Setting the Time & Date for Public Hearing Chapter 34, Dallas County Health Regulations was tabled to the May meeting due to further investigation required for the liability insurance provision.
- ITEM 12.** Uhlenhake moved to approve the Administrative Leadership Qualifications and Responsibilities and Client Appeal Policies. Button seconded the motion. **All ayes, motion carried.** The Active Tuberculosis Control Program Policy was tabled until the May meeting to give Dr. Kindt and Sunderman time to review and give their opinions.
- ITEM 13.** There was no other business brought before the board.
- ITEM 14.** The next meeting of the Dallas County Board of Health will be Tuesday May 28, 2019. Button moved to adjourn the meeting. Uhlenhake seconded the motion. **The meeting was adjourned at 8:54pm.**

Respectfully submitted,

Suzanne Hegarty
Director, Dallas County Health Department