

**Dallas County Conservation Board
Regular Monthly Meeting
April 9, 2019**

Call to Order

The Dallas County Conservation Board meeting was called to order on Tuesday, April 9, 2019 at 5:30 P.M. at the Forest Park Museum Administration Building in Perry, Iowa by board chair Jim Miller.

Roll Call

Present were board members Lorinda Inman, Nancy DeLong and Mark Powell. Board members Jim Miller and Glenn Vondra connected via teleconference. Chair Jim Miller requested that Vice-Chair Lorinda Inman conduct the meeting onsite. Director Mike Wallace and Administrative Assistant Sherry James were in attendance.

Introduction of Guests

Guests were Casey Shelton, CS Real Estate Services, and Erin Ollendike of Civil Design Advantage, LLC.

Agenda

Action: Mark Powell moved and Nancy DeLong seconded to approve the agenda as printed. All members present voted "aye", motion carried.

Open Forum

There was nothing presented.

Consent Agenda

Action: Mark Powell moved and Nancy DeLong seconded to approve the consent agenda items including the March income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

March 12, 2019 Meeting Minutes

Action: A motion was made by Nancy DeLong and seconded by Mark Powell to approve the March 12, 2019 board meeting minutes as written. All members present voted "aye", motion carried.

March 25, 2019 Special Board Meeting Minutes

Action: A motion was made by Nancy DeLong and seconded by Mark Powell to approve the March 25, 2019 special board meeting minutes as written. All members present voted "aye", motion carried.

James Pointe-Hickman Road Trail Crossings Easements

Casey Shelton, CS Real Estate Services, and Erin Ollendike of Civil Design Advantage, LLC. presented to the board regarding the easements identified along Hickman Road to connect the new Stratford Development.

They reported there are three access points between 10th Street and T Avenue and they were requesting two public utility easements and four temporary construction easements for these designated access points. There was board discussion regarding safety on the trail during construction and utility vehicles on the trail.

Action: Mark Powell moved and Nancy DeLong seconded to approve their requests for the easements contingent upon the approval of the Dallas County Attorney and the Dallas County Board of Supervisors. All members present voted "aye", motion carried.

BaCoon Ride Trail Event Application

Action: Mark Powell made a motion and Nancy DeLong seconded it, to approve the application for the BaCoon ride on June 15, 2019 on the Raccoon River Valley Trail. All members present voted "aye", motion carried.

Deed Parking Lot/Trailheads in Waukee to the City of Waukee

Action: Jim Miller moved and Glenn Vondra seconded to approve the Quit Claim Deed as prepared by Brad Deets, Waukee Development Services Director, deeding the parking lots from Dallas County to the City of Waukee located at the Waukee Trail Head, contingent upon Board of Supervisor's approval. All members present voted "aye", motion carried.

The Dallas County Board of Supervisors will set a date and time for the public hearing.

Contract with MA Architecture for the Kuehn Conservation Area Lodge Project

Director Wallace reviewed the contract from MA Architecture for the Kuehn Conservation Area Lodge project. He reviewed the budget, scope of work and contract.

Action: Glenn Vondra moved and Nancy DeLong seconded to approve the contract as presented.

There was board discussion.

Action: Mark Powell moved and Jim Miller seconded to amend the motion to select the option in section 8.2.3 of "Litigation in a Court of competent jurisdiction" instead of "Arbitration pursuant to Section 8.03 of this Agreement." All members present voted "aye", amended motion carried. The motion as amended was voted on and all members present voted "aye", motion carried.

Mower Lease Quote

Action: Mark Powell moved and Jim Miller seconded to approve the lease for four new John Deere mowers from Van Wall Equipment. All members present voted "aye", motion carried.

The Board of Supervisors will set a date/time for a public hearing for the lease.

RRVT to HTT Project

Director Wallace updated the board on some recent Offers to Purchase. There was board discussion regarding construction timeline.

Budget

Nothing to report.

Other Business – Nothing.

Adjournment

There being no further business to discuss at this time, the meeting adjourn at 6:45 P.M.



Jim Miller, Board Chair

5-14-19

Date



Sherry James, Administrative Assistant

4-15-19

Date