

**Dallas County Conservation Board  
Regular Monthly Meeting  
March 12, 2019**

**Call to Order**

The Dallas County Conservation Board meeting was called to order on Tuesday, March 12, 2019 at 5:30 P.M. at the Forest Park Museum Administration Building in Perry, Iowa by board chair Jim Miller.

**Roll Call**

Present were board members Jim Miller, Lorinda Inman, Nancy DeLong and Mark Powell. Board member Glenn Vondra connected via teleconference. Director Mike Wallace and Administrative Assistant Sherry James were in attendance.

**Introduction of Guests**

None present.

**Agenda**

Action: Nancy DeLong moved and Lorinda Inman seconded to approve the agenda as printed. All members present voted "aye", motion carried.

**Open Forum**

There was nothing presented.

**Consent Agenda**

Action: Nancy DeLong moved and Lorinda Inman seconded to approve the consent agenda items including the February income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

**February 13, 2019 Meeting Minutes**

Lorinda Inman pointed out an error on the bottom of page one of the February 13, 2019 minutes that should be written as follows: "Mark Powell moved and Lorinda Inman seconded....."

Action: A motion was made by Lorinda Inman and seconded by Nancy DeLong to approve the February 13, 2019 board meeting minutes as corrected. All members present voted "aye", motion carried.

**Public Hearing to Consider Bids, Plans, Specifications, and Form of Contract for the Forest Park Museum Maintenance Building Project**

Action: Lorinda Inman moved and Nancy DeLong seconded to enter into an open public hearing to consider bids, plans, specifications, and form of contract for the Forest Park Museum maintenance building project. All members present voted "aye", motion carried.

Director Wallace reported there were four bids received for the Forest Park Maintenance Building Project. He reported the building will be 60' X 100' with alternate bids for cold storage bay, concrete filled bollards on building interior and exterior and gutters and downspouts. The bids were opened at 1:15 P.M. There was no one in attendance for the Public Hearing.

Director Wallace updated the board on the funding for this project and explained that there will be additional costs for electric & water lines, toilet, sink and other items for the maintenance building.

Action: Lorinda Inman moved and Nancy DeLong seconded to close the open public hearing. All members present voted "aye", motion carried.

**Award Bid, Enter into Contract for the Forest Park Museum Maintenance Building Project**

Action: Glenn Vondra made a motion and Nancy DeLong seconded it, to award the bid to Menz Agri Sales in the amount of \$167,223. All members present voted "aye", motion carried.

**Public Hearing Regarding the Raccoon River Valley Trail Bridges and Trail Rehab Project**

Action: Mark Powell moved and Nancy DeLong seconded to enter into an open public hearing regarding the Raccoon River Valley Trail bridges and trail rehab project. All members present voted "aye", motion carried.

Director Wallace reminded the board of the funding for the trail rehab project. He reported that the Central Iowa Regional Transportation Planning Alliance (CIRTPA) grant that was awarded a year ago would be held over for this project and he had recently applied for another CIRTPA grant for the rehab project.

There was no one present for the public hearing.

Action: Mark Powell moved and Nancy DeLong seconded to close the open public hearing. All members present voted "aye", motion carried.

**Public Hearing Regarding the Proposed Kuehn Conservation Area Lodge Project**

Action: Lorinda Inman moved and Nancy DeLong seconded to enter into an open public hearing regarding the proposed Kuehn Conservation Area Lodge project. All members present voted "aye", motion carried.

Director Wallace reported that he received four RFP's from consulting engineering, architectural, and planning firms for a technical proposal to design and construct a 4 season's enclosed shelter/lodge with attached classroom area for the Kuehn Conservation Area Lodge project.

There was no one present for the public hearing.

Action: Lorinda Inman moved and Mark Powell seconded to close the open public hearing. All members present voted "aye", motion carried.

**Review RFP's for the Kuehn Conservation Area Lodge Project and Select the Firm/Firms for Interviews**

Action: Mark Powell moved and Lorinda Inman seconded the motion to invite the following three firms: Pelds Engineering, RDG Planning & Design, MA Architecture for interviews. All members present voted "aye", motion carried. A meeting was scheduled for Monday, March 25, at 5:30 PM to interview the firms.

**Public Hearing Regarding the FEMA Debris Removal Project**

Action: Lorinda Inman moved and Nancy DeLong seconded to enter into an open public hearing regarding the FEMA Debris Removal project. All members present voted "aye", motion carried.

Director Wallace reported there are two bridges with log jams left from the storm of June, 2018. These need to be removed once the river water level goes down to allow them to have equipment on the sand bar. He reviewed the funding of the Federal/State FEMA funds and the county share.

There was no one present for the public hearing.

Action: Lorinda Inman moved and Mark Powell seconded to close the open public hearing. All members present voted "aye", motion carried.

**Set Time and Date to Receive Bids, Consider Bids, Plans, Specifications and Form of Contract for the FEMA Debris Removal Project**

Action: Mark Powell made a motion and Glenn Vondra seconded the motion, to set Tuesday, May 14, 2019 at 5:30 P.M. as the date and time to received bids, consider bids, plans, specifications and form of contract for the FEMA debris removal project. All members present voted "aye", motion carried.

**Public Hearing Regarding the Booneville Boat Ramp Project**

Action: Lorinda Inman moved and Mark Powell seconded to enter into an open public hearing regarding the Booneville Boat Ramp project. All members present voted "aye", motion carried.

Director Wallace reminded the board of the grant a year ago for the Booneville Boat Ramp; however, due to high water, he received an extension for this project. He reviewed the funding for the project and the county's match requirement.

There was no one present for the public hearing.

Action: Mark Powell moved and Nancy DeLong seconded to close the open public hearing. All members present voted "aye", motion carried.

**Set Time and Date to Receive Bids, Consider Bids, Plans, Specifications, and Form of Contract for the Booneville Boat Ramp project**

Action: Mark Powell made a motion and Lorinda Inman seconded the motion, to set Tuesday, May 14, 2019 at 5:45 P.M. as the date and time to received bids, consider bids, plans, specifications and form of contract for the Booneville Boat Ramp project. All members present voted "aye", motion carried.

**Farm Rent Agreements**

Director Wallace reported that two tenants have annual agreements. He reported that one tenant requested a reduction in his farm rent from \$194/acre to \$165/acre.

Action: Glenn Vondra moved and Mark Powell seconded to accept both annual farm rent agreements as presented. All members present voted "aye",

**Fiber Optics Easement under the RRVT East of Adel for CenturyLink**

Director Wallace reported the Dallas County Attorney required an easement from CenturyLink. This has not been received as yet; no action taken.

**Quote for Fire Pump System**

Director Wallace reported that the staff needed a fire pump system for burning prairies that fits in the back of the Gator. He presented two estimates, both from the same manufacturer.

Action: Mark Powell made a motion and Lorinda Inman seconded the motion to accept the bid from Feld Equipment for \$6,535. This includes a rewind wheel and 50' hose. All members present voted "aye", motion carried.

**Seasonal Staff**

Director Wallace reported that one fulltime staff member has been on temporary disability leave and is currently on Workman's Comp. He has now reported that he will be having surgery. Director Wallace would like to hire a seasonal employee to fill the void and when the fulltime employee comes back to work, then the seasonal would continue as a traditional summer position.

**Bills in the State Legislature**

Director Wallace reviewed HF 542 and SSB 1221, two bills that would have made significant changes to County Conservation Boards and other agencies in acquiring land. He reported that HF 542 did not come out of committee and there have been several amendments to SSB 1221 since it was introduced

**RRVT to HTT Project**

Director Wallace reported that acquiring land parcels continues.

**Budget**

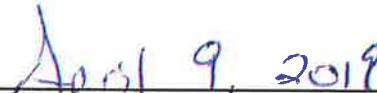
Nothing to report.

**Other Business** – Nothing.

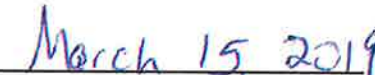
**Adjournment**

There being no further business to discuss at this time, the meeting adjourn at 6:45 P.M.

  
\_\_\_\_\_  
Jim Miller, Board Chair

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Sherry James, Administrative Assistant

  
\_\_\_\_\_  
Date