

DALLAS COUNTY IOWA SEPTIC PERMIT APPLICATION

25747 N Avenue Adel, Iowa
515-993-5803

Septic Permit Procedure

1. If you are building a new structure, locate the structure on the property and stake out the boundaries. You must own the property and be prepared to verify ownership. Then stake out the location of your home or building.
2. You are required to have a licensed engineer perform a soil profile analysis. We would prefer that you also be present, if possible. Contact a licensed septic contractor, from the enclosed list, to receive bids on the installation of the septic system.
3. The engineer should perform the soil profile test on the site indicated by the homeowner or our department. The engineer will determine if the site is suitable for laterals, and specify the footage required and the soil loading rate. If the site is not suitable for laterals, the engineer will recommend a design for an alternative septic system.
4. If the engineer recommends an alternative septic system (Peat Filter, Textile Filter, At-Grade, Mound, Drip, Coco Filter or Aerobic Mechanical) then maintenance contract is required before a septic permit is issued and a copy of the maintenance contract will be with the application. A Notice of Intent to discharge will also need to be filled out for all discharging systems.
5. Fence off the area that the engineer performed the soil analysis. There will be no building materials or compaction of soils on this site after the engineer has completed the soil analysis. Complete the septic permit application form.
6. You may authorize your septic contractor to obtain the permit for you. Should you wish to obtain the permit yourself, contact our department and set up an appointment. You will need to bring a copy of the soil test report, and a check for the appropriate permit fee amount. The fee for a home is \$160.00. Please make checks payable to Dallas County Health Department.