

**Dallas County Conservation Board
Regular Monthly Meeting
January 8, 2019**

Call to Order

The Dallas County Conservation Board meeting was called to order on Tuesday, January 8, 2019 at 5:30 P.M. at the Forest Park Museum Administration Building in Perry, Iowa by board vice-chair Jim Miller. Mr. Miller requested that Board Member, Lorinda Inman conduct the meeting.

Roll Call

Present were board members Nancy DeLong, Lorinda Inman and Mark Powell. Board member Jim Miller attended via conference telephone. Board member Glenn Vondra was absent from the meeting. Director Mike Wallace and administrative assistant Sherry James were also in attendance.

Introduction of Guests

Jim Caufield, ThePerryNews.com, and Rich Voelker, Snyder and Associates, were in attendance.

Agenda

Action: Mark Powell moved and Lorinda Inman seconded to approve the agenda as printed. All members present voted "aye", motion carried.

Open Forum

There was nothing presented.

Consent Agenda

Action: Nancy DeLong moved and Jim Miller seconded to approve the consent agenda items including the December income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

December 11, 2018 Meeting Minutes

Action: A motion was made by Jim Miller and seconded by Mark Powell to approve the December 11, 2018 board meeting minutes as written. All members present voted "aye", motion carried.

Election of Officers

Action: A motion was made by Mark Powell and seconded by Jim Miller to nominate Jim Miller for chair, Lorinda Inman as Vice-Chair and Nancy DeLong as Secretary-Treasurer. All members present voted "aye", motion carried.

Trail Projects

Rich Voelker, Snyder and Associates, updated the board on available funds for the overlay and bridge repairs. He discussed the priority of the bridge repairs with input from DCCB staff.

Action: Jim Miller moved and Mark Powell seconded to proceed with repairs on the trail from Adel to Redfield with current CIRTPA funds.

Snyder and Associates Agreements

Rich Voelker, Snyder and Associates, presented two agreements for DCCB and Snyder and Associates.

Action: Mark Powell moved and Jim Miller seconded to table the agreements with Snyder and Associates until the February meeting.

Federal Recreational Trail Grant Agreement

Director Wallace reported the agreement with the Federal Recreational Trail has not been received for approval.

CIRTPA Grants Application/Resolution

Action: Mark Powell moved and Jim Miller seconded to approve Resolution #1, that DCCB will apply for a Transportation Alternatives Program (TAP) grant with CIRTPA for funds to rehab bridges located on the south loop of the RRVT (Waukee to Linden/Dallas County line) and intends to provide the matching funds required for this grant, and that the DCCB will adequately maintain the completed project for its intended public use for a minimum of 20 years following project completion, and authorize the Director to sign such application documents. All members present voted "aye", motion carried.

Action: Mark Powell moved and Jim Miller seconded to approve Resolution #2, that DCCB will apply for a Transportation Alternatives Program (TAP) grant with CIRTPA to utilize existing grant funds to rehab bridges located on the south loop of the RRVT (Waukee to Linden/Dallas County line) and intends to provide the matching funds required for this grant, and that the DCCB will adequately maintain the completed project for its intended public use for a minimum of 20 years following project completion, and authorize the Director to sign such application documents. All members present voted "aye", motion carried.

Dallas County Foundation Grant Application

Director Wallace requested to apply for a Dallas County Foundation Grant for a new speaker system. This would be used for programs including the Prairie Awakening program.

Action: Nancy DeLong moved and Mark Powell seconded, to apply for a Dallas County Foundation Grant for speakers. All members present voted "aye", motion carried.

Quote for Carpet at Voas Residence

Director Wallace presented three quotes for new carpet for a bedroom and stairway at Voas Residence house.

Action: Nancy DeLong moved and Jim Miller seconded to approve the quote from Archer Home Center for new carpet in a bedroom and stairway. All members present voted "aye", motion carried.

Vehicle Quotes

Director Wallace presented quotes for two new vehicles.

Action: Mark Powell moved and Jim Miller seconded to accept the quote from Stivers Ford to trade the 2011 Colorado pickup for a Ranger in the amount of \$17,508. All members present voted "aye", motion carried.

Action: Jim Miller moved and Mark Powell seconded to accept the quote from Stivers Ford to trade the 2012 Escape for a new Escape in the amount of \$16,610. All members present voted "aye", motion carried.

Budget

Director Wallace updated the board on a couple of changes since the last meeting regarding capital projects and staffing.

Action: Jim Miller moved and Mark Powell seconded to submit the proposed budget to the County Board of Supervisors as presented. All members present voted "aye", motion carried.

Land Acquisition

Director Wallace updated the board on a proposed land acquisition with the Iowa Natural Heritage Foundation. It was the consensus of the board to not pursue this property at this time.

RRVT to HTT Project – Director Wallace reported that a fundraising letter was mailed to interested trail users explaining updates on the Connector Project and included a remittance envelope for their donation to the Connector Project. He reported there has been about \$25,000 returned in funds for the project.

Other Business – Nothing.

Adjournment

There being no further business to discuss at this time, Mark Powell moved and Nancy DeLong seconded that the meeting adjourn at 7:00 P.M. All members present voted "aye", motion carried.



Nancy DeLong, Board Member
Jim Miller

2-13-19

Date



Sherry James, DCCB Staff

1-10-19

Date