

**Dallas County Conservation Board
Regular Monthly Meeting
July 11, 2017**

Call to Order

The Dallas County Conservation Board meeting was called to order on Tuesday, July 11, 2017 at 5:30 P.M. at the Glissman Conservation Area, near Adel, Iowa by board chair Nancy DeLong.

Roll Call

Present were board members Nancy DeLong, Jim Miller, and Lorinda Inman. Director Mike Wallace and administrative assistant Sherry James were also in attendance. Board members Glenn Vondra and Mark Powell were not present.

Introduction of Guests

There were no guests in attendance.

Agenda

Action: Lorinda Inman moved and Jim Miller seconded to approve the agenda as printed. All members present voted "aye", motion carried.

Open Forum

There was nothing presented.

Consent Agenda

Action: Jim Miller moved and Lorinda Inman seconded to approve the consent agenda items including the June income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

June 13, 2017 Meeting Minutes

Action: A motion was made by Lorinda Inman and seconded by Jim Miller to approve the June 13, 2017 board meeting minutes as written. All members present voted "aye", motion carried.

REAP Grant Application – Director Wallace reported the county REAP grant applications are due August 15. He reminded the board that the REAP funding was significantly reduced in the current budget.

Action: Jim Miller moved and Lorinda Inman seconded to authorize Director Wallace to apply for a REAP grant for the Big Bend Area, Gipple Property. All members present voted "aye", motion carried.

Paved Crossings Project Funding - Director Wallace reported that Rich Voelker, Snyder and Associates, is still in communication with the DOT for a determination on the use of federal grant money for gravel crossings. He reminded the board that the Board of Supervisors had approved funding for the paved crossings.

Action: Lorinda Inman moved and Jim Miller seconded to use the money that was appropriated in the budget by the County Board of Supervisors and complete the five remaining crossings working from west to east. All members present voted "aye", motion carried.

Booneville Boat Ramp Project Land Acquisition – Director Wallace reviewed the current Booneville Boat Ramp project. He reported it is possible to acquire a parcel of ground from the adjacent land owner.

Action: Jim Miller moved and Lorinda Inman seconded to proceed with acquiring the proposed additional land to the Booneville Boat Ramp. All members present voted “aye”, motion carried.

RRVT Adel Section Water Drainage Work – Director Wallace reported the city of Adel is doing some storm sewer reconstruction work along the trail and the culvert empties in the drainage ditch. Their reconstruction will improve the flow of the water.

Fiber Optics Under Trail Request East of Adel – Director Wallace reported that CenturyLink is requesting permission to install a fiber optics line under Prospect Avenue.

Action: Jim Miller moved and Lorinda Inman seconded to approve CenturyLink to cross Prospect Avenue for fiber optics installation. All members present voted “aye”, motion carried.

Establishment of a Utility Permit Application Form – Director Wallace reported Secondary Roads has a Utility Permit Application Form that they extend to vendors when they request work on their areas. He suggested Conservation Board might consider doing this.

Action: Jim Miller moved Lorinda Inman seconded to authorize Director Wallace to work with the County Attorney to draft an application for utility permits and to include a permit fee with the application. All members present voted “aye”, motion carried.

RRVT to HTT Project – Director Wallace updated the board on recent donations. He reported that Perry Economical Group will be making a donation.

Glissman Conservation Area Management – Director Wallace reviewed the Warranty Deed regarding the Glissman Conservation Area in regards to the management plan. It was agreed to be kept in natural condition with limited upgrading.

Action: Jim Miller moved and Lorinda Inman seconded to maintain status quo and not alter our current policy. All members present voted “aye”, motion carried.

Budget – there was nothing to present.

Other Business – Nothing to report.

Adjournment

There being no further business to discuss at this time, the meeting adjourned at 6:40 P.M. All members present voted “aye”, the meeting adjourned.



Nancy DeLong, Chairperson

8/8/2017

Date



Sherry James, DCCB Staff

7-18-17

Date