

**Dallas County Conservation Board  
Regular Monthly Meeting  
January 9, 2018**

**Call to Order**

The Dallas County Conservation Board meeting was called to order on Tuesday, January 9, 2018 at 5:30 P.M. at the at the Forest Park Museum Administration Building in Perry, Iowa by board chair Nancy DeLong.

**Roll Call**

Present were board members Nancy DeLong and Mark Powell. Board members Glenn Vondra and Lorinda Inman attended via teleconference. Board member Jim Miller was absent. Director Mike Wallace and administrative assistant Sherry James were also in attendance.

**Introduction of Guests**

None

**Agenda**

Action: Mark Powell moved and Glenn Vondra seconded to approve the agenda as printed. All members present voted "aye", motion carried.

**Open Forum**

There was nothing presented.

**Consent Agenda**

Action: Mark Powell moved and Glenn Vondra seconded to approve the consent agenda items including the December income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

**December 12, 2017 Meeting Minutes**

Action: A motion was made by Mark Powell and seconded by Glenn Vondra to approve the December 12, 2017 board meeting minutes as written. All members present voted "aye", motion carried.

**Election of Officers**

Action: Mark Powell moved and Nancy DeLong seconded to nominate Glenn Vondra for Chair, Jim Miller for Vice-Chair and Lorinda Inman as Secretary/Treasurer. Glenn Vondra requested that the months that he is not in physical attendance, the Vice-Chair conduct the meetings. All members present voted "aye", motion carried.

**State Recreational Trail Grant Agreement** – Director Wallace reported the grant was approved for Phase I construction in the amount of \$366,000.

Action: Mark Powell moved and Glenn Vondra seconded to approve the resolution as presented and authorizing Director Mike Wallace to sign the agreement. All members present voted "aye", motion carried.

**Dallas County Foundation Grant Applications** – Director Wallace reported that he would like to apply for two grants with the Dallas County Foundation; \$20,000 for the connector project and another grant for \$2,500 for the Prairie Awakening event.

Action: Mark Powell moved and Lorinda Inman seconded to authorize Mike Wallace to apply for two Dallas County Foundation grants as specified. All members present voted “aye”, motion carried.

**TAP Grant Applications**

Action: Mark Powell moved and Lorinda Inman seconded to approve the resolutions to apply for the TAP grants and to authorize Director Wallace to sign the grant applications. All members present voted “aye”, motion carried.

**Prairie Meadows Legacy Grant Application**

Action: Mark Powell moved and Lorinda Inman seconded to approve the resolution for the 2018 Prairie Meadows Legacy Grant and to authorize Director Wallace to sign the grant application. All members present voted “aye”, motion carried.

**Adjust user fees for Online Services**

Action: Lorinda Inman moved and Mark Powell seconded to table this agenda item. All members present voted “aye”, motion carried.

**On-line Registration Agreement with My County Parks**

Action: Lorinda Inman moved and Mark Powell seconded to table this agenda item. All members present voted “aye”, motion carried.

**RRVT Trail Maintenance Recommendations and Costs** – Director Wallace updated the board regarding the trail maintenance recommendations and costs. He reported that Snyder and Associates examined the full trail and identified sections of the trail needing overlay amounting to approximately 22 miles of trail at just over \$1 million. These figures will be used in grant applications.

**City of Waukee Water Line Adjacent to RRVT** – Director Wallace reported that the requested waterline is all on the very northern boundary of the property line of the trail. It will not affect the trees or shoulder of the trail. The city engineer is preparing an easement for the county attorney to review.

**Bike Shelter Donated by Dallas Center Group along RRVT** – Director Wallace reported that the Dallas Center Rotary Club would like to install a shelter over a bench along the outside city limits of Dallas Center.

Action: Mark Powell requested the board receive additional information about the project before the board made a decision. Glenn Vondra seconded, motion carried.

**Set Time and Date for Public Hearing for RRVT to HTT Connector Project**

Action: Mark Powell moved and Lorinda Inman seconded to schedule a public hearing on the Connector Project for March 13, 2018 at 5:30 P.M. All members present voted “aye”, motion carried.

**Budget** – Director Wallace presented the proposed equipment, vehicle and capital improvement budgets and goals.

**Action:** Glenn Vondra moved and Lorinda Inman seconded to approve the proposed budget and to submit to the County Board of Supervisors as presented. All members present voted “aye”, motion carried.

**Prairie Awakening Event** – Director Wallace reported on the Prairie Awakening event.

**Other Business** – Nothing.

**Adjournment**

There being no further business to discuss at this time, Mark Powell moved and Lorinda Inman seconded to adjourn the meeting at 6:45 P.M.

  
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Nancy DeLong, Chair

2-13-18  
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Date

  
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Sherry James, DCCB Staff

1-16-18  
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Date