

**Dallas County Conservation Board  
Regular Monthly Meeting  
June 13, 2017**

**Call to Order**

The Dallas County Conservation Board meeting was called to order on Tuesday, June 13, 2017 at 5:30 P.M. at the Forest Park Museum Administration Building in Perry, Iowa by board vice-chair Glenn Vondra.

**Roll Call**

Present were board members Glenn Vondra, Jim Miller, and Lorinda Inman. Director Mike Wallace and administrative assistant Sherry James were also in attendance.

**Introduction of Guests**

There were no guests in attendance.

**Agenda**

Action: Jim Miller moved and Lorinda Inman seconded to approve the agenda as printed. All members present voted “aye”, motion carried.

**Open Forum**

There was nothing presented.

**Consent Agenda**

Action: Jim Miller moved and Lorinda Inman seconded to approve the consent agenda items including the May income/expenditure report and the monthly staff reports. All members present voted “aye”, motion carried.

**May 9, 2017 Meeting Minutes**

Action: A motion was made by Jim Miller and seconded by Lorinda Inman to approve the May 9, 2017 board meeting minutes as written. All members present voted “aye”, motion carried.

**Adopt a Trail Applications** – Director Wallace presented two new applications for the “Adopt a Trail” sections along the Raccoon River Valley Trail. The applications were from XIST, LLC and Kari & Ben Johns.

Action: Jim Miller moved and Lorinda Inman seconded to approve the two applications as presented. All members present voted “aye”, motion carried.

**Easement from City of Perry for Tyson Trail Relocation** - Director Wallace presented an Easement from the City of Perry to DCCB for relocating the trail adjacent to the Tyson property.

Action: Jim Miller moved and Lorinda Inman seconded to approve the Easement as presented. All members present voted “aye”, motion carried.

**Redfield Brickyard/Trail Entrance** – Director Wallace updated the board on the Redfield Brickyard entrance crossing. He reported the crossing was temporary so the Brickyard could complete some drainage work. It has been several months and it is not completed.

**Action:** Jim Miller moved and Lorinda Inman seconded that with the BaCoon ride scheduled for Saturday, June 17<sup>th</sup> with 2,500 registered riders, this be removed by Saturday. All members present voted “aye”, motion carried.

**Northern Natural Gas Storage Lease Request** – Director Wallace reported the Northern Natural Gas Company had sent a letter requesting to lease some underground storage.

**Action:** Jim Miller moved and Lorinda Inman seconded to move to approve the lease request contingent upon the Board of Supervisors and County Attorney’s approvals. All members present voted “aye”, motion carried.

**RRVT to HTT Project** – Director Wallace updated the board on recent conversations with some land and business owners along the proposed route. He reported the State Recreational Grant for construction dollars for Phase I is due July 1<sup>st</sup>.

**Waukee Trailhead** - Director Wallace reported the west parking lot at the Waukee trailhead was recently paved; however the property has not been transferred from the county to the City of Waukee.

**FY 18 Employee Wages** – Director Wallace reported the staff’s proposed wage increases were distributed in advance. The increases were based on the county plan of 2.1% cost of living increase and then up to 4% additional based on the pay grade, years of service and performance evaluation. This pay plan is only for non-union employees, which DCCB employees are included.

**Action:** Jim Miller moved and Lorinda Inman seconded to approve the FY 18 employee wage increased as presented. All members present voted “aye”, motion carried.

**Budget** – there was nothing to present.

**Other Business** - Director Wallace reported there will be road money left from this fiscal budget that will carry over to next year possibly an overlay of the Forest Park parking lot.

Director Wallace reported that Rich Voelker, Snyder and Associates, is still in communication with the DOT for a determination on the use of federal grant money for gravel crossings. The County Engineer is planning on completing the remaining gravel crossings this summer.

The County Engineer is working on plans for the Booneville Boat Ramp project. Once he completes his drawings, the Board will get a permit, advertise for the project and wait for the river to go down.

Lorinda Inman reported there are a couple of cars always parked along P58. She questioned if another parking lot needed to be created in that area. It was the consensus of the board that there will always be cars selecting individual areas to park that don’t constitute parking lots.

**Adjournment**

There being no further business to discuss at this time, Jim Miller moved and Lorinda Inman seconded to adjourn the meeting at 6:20 P.M. All members present voted “aye”, the meeting adjourned.

\_\_\_\_\_  
Glenn Vondra, Vice Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sherry James, DCCB Staff

\_\_\_\_\_  
Date