

**Dallas County Conservation Board  
Regular Monthly Meeting  
April 11, 2017**

**Call to Order**

The Dallas County Conservation Board meeting was called to order on Tuesday, April 11, 2017 at 5:30 P.M. at the Forest Park Museum Administration Building in Perry, Iowa by board chair Nancy DeLong.

**Roll Call**

Present were board members Nancy DeLong, Jim Miller, Mark Powell and Lorinda Inman. Board member Glenn Vondra attended via teleconference. Director Mike Wallace and administrative assistant Sherry James were also in attendance.

**Agenda**

Action: Lorinda Inman moved and Mark Powell seconded to approve the agenda as printed. All members present voted “aye”, motion carried.

**Open Forum**

There was nothing presented.

**Consent Agenda**

Action: Lorinda Inman moved and Jim Miller seconded to approve the consent agenda items including the March income/expenditure report and the monthly staff reports. All members present voted “aye”, motion carried.

**March 14, 2017 Meeting Minutes**

Action: A motion was made by Jim Miller and seconded by Lorinda Inman to approve the March 14, 2017 board meeting minutes as written. All members present voted “aye”, motion carried.

**Clive Greenbelt Presentation – Todd Seaman**

Todd Seaman, Leisure Services Director for Clive, gave a power point presentation on a proposed Clive Greenbelt Master Plan. He reported it was conducted by RDG and took 15 – 18 months with an interactive group. The Greenbelt Trail was the first trail built in the metro in the early 1970's.

**Dallas County Conservation Board Strategic Plan Update**

Director Wallace reported the first planning committee meeting was well attended. The consultants are gathering information and putting the finishing touches on the survey questions.

**CyBIZ Trail Study Marketing Project**

Director Wallace reported there was nothing new to report. The group is working on the project and hopes to have it completed in the near future.

**Paved Crossings Project**

Director Wallace reported he was waiting on the DOT to make a decision on using a federal grant. The Dallas County Secondary Roads Department will assist and the project will be completed this year.

**Tyson Trail Relocation Easement** – Director Wallace distributed a draft of the easement that had been reviewed by the county attorney with some suggested changes.

**Action:** Mark Powell moved and Lorinda Inman seconded to approve the easement document contingent upon the County Attorney and Board of Supervisors approval. All members present voted “aye”, motion carried.

**RRVT to HTT Project** – Director Wallace reported the State Recreational Trail Grant is due July 1<sup>st</sup>. He is awaiting review on a couple other grants. Still needs grant dollars for land acquisition. The Federal Recreational Trail grant requested Phase I construction from 18<sup>th</sup> Street to the gravel road.

**Job Description for Naturalist/Special Activities Assistant** – Director Wallace presented a proposed job description for the Naturalist/Special Activities Assistant position that was funded from half time to full time in the next fiscal year. This will include some museum assistant duties, outreach programs, naturalist.

**Action:** Jim Miller moved and Mark Powell seconded to approve the job description as written. All members present voted “aye”, motion carried.

Lorinda Inman reported that she had suggested having displays in the community as a “teaser” to come and tour the museum. Director Wallace reported he has visited with the Museum Curator about this idea and some displays will be set up in area libraries.

**Budget** – there was nothing to present.

**Other Business** - Director Wallace reported that the Dallas County Engineer will review some plans for the Booneville Boat Ramp project. The engineer will work on a design this summer and we will take bids in late summer.

**Adjournment**

There being no further business to discuss at this time, Mark Powell moved and Lorinda Inman seconded to adjourn the meeting at 6:30 P.M. All members present voted “aye”, the meeting adjourned.

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Nancy DeLong, Chairperson

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Date

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Sherry James, DCCB Staff

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Date