

**Dallas County Conservation Board  
Regular Monthly Meeting  
February 15, 2017**

**Call to Order**

The Dallas County Conservation Board meeting was called to order on Wednesday, February 15, 2017 at 5:00 P.M. at the Forest Park Museum Administration Building in Perry, Iowa by board chair Mark Powell.

**Roll Call**

Present were board members Nancy DeLong, Jim Miller, Mark Powell and Lorinda Inman. Board member Glenn Vondra attended via teleconference. Director Mike Wallace and administrative assistant Sherry James were also in attendance.

**Guests**

ISU CyBiz team, Jim Caufield from ThePerryNews, and staff from Snyder and Associates.

**Agenda**

Action: Mark Powell moved and Jim Miller seconded to approve the agenda as presented. All members present voted "aye", motion carried.

**Open Forum**

There was nothing presented.

**Consent Agenda**

Action: Jim Miller moved and Mark Powell seconded to approve the consent agenda items including the January income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

**January 10, 2017 Meeting Minutes**

Action: A motion was made by Mark Powell and seconded by Jim Miller to approve the January 10, 2017 board meeting minutes as written. All members present voted "aye", motion carried.

**RRVT Marketing Plan ISU CyBIZ**

Members of the ISU CyBIZ team presented to the Board and requested more feedback on information that the previous team put together regarding the trail survey. They clarified the intended audience and detail of information. They discussed the materials that the board expected to use for the marketing component of the trail. They will give a final presentation to the board.

**DCCB Strategic Plan Contract with Snyder and Associates**

Representatives from Snyder and Associates presented to the board and reviewed the proposal and agreement. They are targeting the end of September for completion of the Strategic Plan. They discussed the subcommittee and who might serve on that committee. They discussed the surveying process.

Action: Jim Miller moved and Mark Powell seconded to enter into a Standard Professional Services Agreement with Snyder and Associates for the DCCB Strategic Plan. All members present voted "aye".

**Tyson Trail Relocation Project** – Director Wallace reported that Tyson is continuing on the trail relocation and there were no updates.

**RRVT to HTT Project** – Director Wallace reported that he continues to meet with individual land owners to discuss options to purchase. He reported that he visited with several people at the recent BRR and answered their questions and handed out brochures.

**Truck Purchase Quotes** – Director Wallace reported that he received five bids for the truck quotes that he sent out.

Action: Glenn Vondra moved and Jim Miller seconded to purchase vehicles, the four wheel drive and the two wheel drive, from Pat Clemons.

**Tractor & Equipment Quotes** – Director Wallace reported that he received two bids for the tractor/mower/blower system.

Action: Mark Powell moved and Glenn Vondra seconded to purchase the 4710 tractor from Moss Brothers and the Robin Mower and Turbo Blower from Van Wall. All members present voted “aye”, motion carried.

**Sportsman Park Septic Inspection Agreement with DJ Services** - Director Wallace reported that the septic system at Sportsman Park requires an annual inspection. He reported that Daryle Bennett, DJ Services, was certified for these septic systems and has contracted with the office for several years.

Action: Jim Miller moved and Mark Powell seconded to contract with DJ Services for the septic system inspection at Sportsman Park. All members present voted “aye”, motion carried.

**Hanging Rock Road Crack Repairs contract with Denco** - Director Wallace reported that there are some cracks at Hanging Rock that are beyond filling. There are two products to use for these wider cracks, slurry and majestic.

Action: Mark Powell moved and Glenn Vondra seconded to approve the quote of \$21,432 for the slurry leveling method.

**Furnace Replace Quote for Kuehn Conservation Area Office/Shop Building** – Director Wallace reported the furnace in the office/shop at Kuehn needed to be replaced. He presented a quote from Lilly Plumbing from Earlham.

Action: Jim Miller moved and Mark Powell seconded to accept the quote from Lilly Plumbing for a new furnace in the office/shop at Kuehn. All members present voted “aye”, motion carried.

**Budget** – Director Wallace reported he met with the Board of Supervisors to discuss the capital equipment line items. No final decisions were made that day on the budget. A public hearing will be held for the county budget and approved by March 15<sup>th</sup>.

**Other** - Director Wallace invited the board to sign the “Fund the Trust” banner displayed in the front office.

There was board discussion regarding the start time for the monthly conservation board meetings being earlier. It was the consensus of the board to meet on March 14 at 5:30 and take action on setting the time for future meetings.

**Adjournment**

There being no further business to discuss at this time, Mark Powell moved and Jim Miller seconded to adjourn the meeting at 7:00 P.M. All members present voted “aye”, the meeting adjourned.

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Nancy DeLong, Chairperson

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Date

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Sherry James, DCCB Staff

\_\_\_\_\_  
Date