

**Dallas County Conservation Board
Regular Monthly Meeting
November 8, 2016**

Call to Order

The Dallas County Conservation Board meeting was called to order on Tuesday, November 8, 2016 at 7:00 P.M. at the Forest Park Museum Administration Building in Perry, Iowa by board chair Mark Powell.

Roll Call

Present were board members Mark Powell, Lorinda Inman, Nancy DeLong, Jim Miller and Glenn Vondra. Director Mike Wallace and administrative assistant Sherry James were also in attendance.

Guests

None

Agenda

Action: Glenn Vondra moved and Jim Miller seconded to approve the agenda as presented. All members present voted "aye", motion carried.

Open Forum

There was nothing presented.

Consent Agenda

Director Wallace reported the closing has been completed on the two parcels of ground west of Perry with Burger. A signed option to purchase via the Heritage Foundation has been received for property along the connector trail. A plant inventory has been received on the Gipple Property. There were no endangered species found but several plants of interest that can be associated with some possible grants.

Action: Nancy DeLong moved and Glenn Vondra seconded to approve the consent agenda items including the October income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

October 11, 2016 Meeting Minutes

Action: A motion was made by Lorinda Inman and seconded by Nancy DeLong to approve the October 11, 2016 board meeting minutes as written. All members present voted "aye", motion carried.

Trail Event Permit

Action: Jim Miller moved and Lorinda Inman seconded to approve the Trail Event Application for the Market-to-Market event scheduled for May 13, 2017. All members present voted "aye", motion carried.

Director Wallace reported that the Des Moines Bicycle Club had some concerns regarding the current Trail Event Permit Application regarding the Hold Harmless Waiver. A committee has been formed and will be meeting with them to review the application permit.

ISU Trail Study Marketing – Director Wallace reported that he contacted the ISU team that did the survey and they would be glad to assist with a marketing plan. The original contract with ISU was to not exceed \$5,000. Director Wallace will continue conversation with them regarding the marketing and suggested to wait on the marketing phase and tie it into the strategic plan phase. It was the consensus of the board to invite the ISU team to a future board meeting for further discussion.

Adel Trailhead Improvements – Director Wallace reported a committee in Adel is striving to improve the Adel trail head. They are considering relocating it from the current location which is owned by the county. There would be minimal cost for DCCB in this project.

Action: Jim Miller moved and Glenn Vondra seconded to proceed with the plan to relocate the Adel trail head for the parking lot not to exceed \$5,000 in cost for DCCB.

Tyson Trail Extension – Director Wallace updated the board on negotiations with the plant manager at Tyson Fresh Meats. He reported that Tyson is receiving quotes for a surveyor for the parcels of interest.

Strategic Plan RFP – Director Wallace distributed a proposed draft for the Strategic Plan RFP.

Action: Glenn Vondra moved and Lorinda Inman seconded to approve the Strategic Plan RFP as written. All members present voted “aye”, motion carried.

Paved Crossing at Redfield Brick Plant – Director Wallace reported there is only one entrance into the brick plant and they will make a temporary driveway during the paving.

RRVT to HTT Project – Director Wallace reported he had a conversation with the Perry City Administrator regarding a long term maintenance fund for the RRVT.

Executive Director’s Evaluation

The Board completed Director Wallace’s performance evaluation.

Budget – There was nothing to report.

Other Business

Director Wallace reminded the board of the reception on Thursday, November 10, 2016 announcing the anonymous donor for the match for the Connector Trail.

Adjournment

There being no further business to discuss at this time, Jim Miller moved and Lorinda Inman seconded to adjourn the meeting at 8:06 P.M. All members present voted “aye”, the meeting adjourned.

Mark Powell, Chairperson

Date

Sherry James, DCCB Staff

Date