

**Dallas County Conservation Board
Regular Monthly Meeting
February 9, 2016**

Call to Order

The Dallas County Conservation Board meeting was called to order on Tuesday, February 9, 2016 at 7:00 P.M. at the Forest Park Museum Administration Building in Perry, Iowa by board chair Mark Powell.

Roll Call

Present were board members Mark Powell, Lorinda Inman, and Jim Miller. Glenn Vondra joined the meeting via teleconference. Director Mike Wallace and administrative assistant Sherry James were also in attendance. Nancy DeLong, board member, was absent.

Guests

Rich Voelker, Snyder and Associates, and Jim Caufield, ThePerryNews, were present.

Agenda

Action: Mark Powell moved and Jim Miller seconded to approve the agenda as presented. All members present voted "aye", motion carried.

Open Forum

There was nothing discussed.

Consent Agenda

Action: Lorinda Inman moved and Jim Miller seconded to approve the consent agenda items including the January income/expenditure report and the monthly staff reports. All members present voted "aye", motion carried.

January 12, 2016 Meeting Minutes

Action: A motion was made by Lorinda Inman and seconded by Jim Miller to approve the January 12, 2016 board meeting minutes as written. All members present voted "aye", motion carried.

LP Tank Purchases – Director Wallace reported the department currently leases six LP tanks. It would be an easier transition if the department owned all of the LP tanks if switching LP companies.

Action: Lorinda Inman moved and Jim Miller seconded to purchase six refurbished tanks up to \$11,700. All members present voted "aye", motion carried.

Septic System Inspection Services Agreement – Director Wallace reported the septic systems at Sportsman Park for the cabins and shower house require annual inspections and maintenance. He reported the contract has been with DJ Services the past several years.

Action: Jim Miller moved and Lorinda Inman seconded to approve the contract with DJ Services for septic services for Sportsman Park for an annual fee of \$420. All members present voted "aye", motion carried.

Dallas County Foundation Grant Application – Director Wallace reported that Pete Malmberg, museum curator, applied for a Dallas County Foundation Grant for interactive audio systems in a couple of locations in the museums.

Action: Lorinda Inman moved and Jim Miller seconded to approve the grant request to the Dallas County Foundation as presented. All members present voted “aye”, motion carried.

Online Facility Registration System (My County Parks) – Director Wallace reported that My County Parks has offered online reservations for many years, with several counties participating. He reported that he had been working with the county Auditor to determine if this system will work for Dallas County Conservation Board. Director Wallace reviewed the necessary fees and startup costs.

The deposit requirement was discussed. Director Wallace reported that several counties no longer require a security deposit that would need to be a separate check that is either returned or shredded following the reservation.

Action: Jim Miller moved and Lorinda Inman seconded to pursue the application process to adopt My County Parks reservation system. All members present voted “aye”, motion carried.

Special Event Trail Permit Applications – Director Wallace reported the newly adopted Special Event Trail Permit Application has been distributed and a couple of event planners have processed the system successfully. It was the consensus of the board to allow the director or his designee to approve the events expecting fewer than 500 and those events expecting over 500 will go to the board for approval.

Action: Lorinda Inman moved and Jim Miller seconded to approve the Special Event Trail Permit Application from Market To Market for the event on May 7, 2016. All members present voted “aye”, motion carried.

Action: Jim Miller moved and Lorinda Inman seconded to approve the Special Event Trail Permit Application from BaCoon for the event on June 18, 2016; with the exception of substituting the wording of the safety garment requirement from “OSHA approved” to “day glow” clothing. All members present voted “aye”, motion carried.

RRVT Paved Crossings Project – Rich Voelker, Snyder and Associates, reported the CIRPTA grant for the Trail Crossings was approved. It will now go to the CIRPTA board for approval and then the DOT. He reviewed the pros and cons of asphalt and concrete for the crossings, and the cost differences. Director Wallace reviewed the funding for the crossings, reiterating there are 8 crossings and reminding the board that the new CIRPTA funding is not available until October 2016. There was also board discussion regarding bidding all crossings at once or splitting them up into different projects.

USDA Grant for RRVT to HTT Project – Director Wallace updated the board on the recently announced USDA Grant for the RRVT to HTT Project. He reported it has been suggested to wait until the second year to apply for this grant and there might possibly be another grant to assist with this to assist in paying for a plan. There is a meeting scheduled for February 18th at 3:00 with USDA representatives and some Perry leaders for further conversation.

RRVT to HTT Connector Project – Director Wallace reported there is nothing new to report. He continues to have conversations with the landowners along the proposed trail. Rich Voelker

reviewed the route options and reported that by the end of June, the Board needs to make a route decision for further planning and grant opportunities.

Set Time and Date for Public Hearing for the RRVT to HTT Project

Action: Lorinda Inman moved and Jim Miller seconded to schedule Tuesday, April 12th at 7:00 P.M. for a public hearing for the RRVT to HTT project. All members present voted “aye”, motion carried.

RRVT Winter Maintenance – Director Wallace reported there had been a request for snow removal on the RRVT from Waukee to Dallas Center. Glenn Vondra asked if this policy was only targeting the bikers and not accomodating the snow mobilers. It was the consensus of the board that blading would only occur if there was a very minimal amount of snow possibly in a shaded area, not suitable for snow mobilers.

Action: Jim Miller moved and Lorinda Inman seconded to test the feasibility of this opportunity to clear this section of the trail when conditions are possible that would allow safe riding. All members present voted “aye”, motion carried.

Budget – Director Wallace reported there was nothing new to report on the current budget. The public hearing for the county budget will be March 8th.

Other Business

Director Wallace reported there will be vehicle bids presented at the March Board meeting. He also reported he will be seeking bids for a blower for the back of the new tractor.

Adjournment

There being no further business to discuss at this time, Jim Miller moved and Lorinda Inman seconded to adjourn the meeting at 9:00 P.M.

Mark Powell, Chairperson

Date

Sherry James, DCCB Staff

Date