

September 15, 2020

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The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Kim Chapman, Supervisor Mark Hanson and Supervisor Brad Golightly present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Beth Deardorff – Human Resources Director, Todd Noah – IS Director, Melinda Harney – Administrative Assistant, Julia Helm – DC Auditor, Chad Leonard - DC Sheriff, Mike Wallace – Conservation Director, Kim Owen – Elections Administrator, Kristofer Orth Farnsworth Group, Darci Alt – CM Supervisor, Steve Helm – DC Assessor, Cliff Gibson – IS Department, Mitch Hambleton – DC Treasurer, Jerry Purdy – Farnsworth Group, Brandon Shanahan – Raccoon Valley Radio and Jim Caufield – The Perry News.

Item 1: Call to Order - Chairman Chapman called the meeting to order at 9:01 a.m.

Item 2: Approve Agenda

Chairman Chapman stated that he wanted item #14 to be a discussion on the county phone system as he became aware of the problem yesterday. He said when calling the county in the afternoon, the call sounded like it is underwater. He said that the problem is originating from the Treasurer's department as 1 p.m. is when the public is to call for appointments. Chapman said that after speaking with Melinda Harney, Todd Noah as well as Treasurer Hambleton he did not have a satisfactory resolution. In the Chairman's opinion this topic needed to go onto the agenda but he acknowledged it did not have 24 hour notice and he asks the other Board members to approve the agenda with item #14 as discussion only. After a discussion, the Chairman stated that he would consult with the County Attorney if action is needed.

Motion by Hanson and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried.

Item 3: Pledge of Allegiance

Item 4: Open Forum – Attorney Sinnard stated that yesterday was the first day for selecting juries. He wanted to thank the Supervisors, Todd Noah (IT Director), AJ Seeley (Emergency Management Coordinator) and Ron Herring (Facilities) for setting up the locations. He stated that Dallas County has high quality employees who take pride in their jobs and the courts were impressed.

Item 5: Consent Agenda

- A) Payroll & Disbursements from 9/11/2020
- B) Liquor License Renewal
Paschels Lake Robbins
- C) Receive Departmental Reports
Sanitary Disposal Recycling Report July & August 2020

Motion by Golightly and seconded by Hanson to approve the consent agenda. All ayes. Motion carried.

Item 6: Disc/Action Re: Supervisors Minutes from 9/8/2020

Motion by Golightly and seconded by Hanson to approve the 9/8/2020 minutes as presented. All ayes. Motion carried.

Item 7: Disc/Action Re: Payroll Change Notices

Beth Deardorff presented the following payroll change notices:

Sheriff – Chelsea Treese resigned as of September 17, 2020

- Request to fill the open full-time Dispatcher

Sheriff – Dustin Bernardino termination on September 04, 2020

- Request to hire open full-time Correctional Officer

Community Services – Request to hire full-time Jail Diversion Coordinator

Motion by Golightly and seconded by Hanson to approve the payroll changes from the Sheriff. All ayes.

Motion carried.

Motion by Golightly and seconded by Hanson to approve, receive and file the payroll change from Community Services and recommend approval to the regional board.

Darci Alt, CM Supervisor, explained to the Board the job duties of the Jail Diversion Coordinator.

Item 8: Disc/Action Re: Law Enforcement Center Update

Change Order #15 – Change of scope of work enhancement in the jail pod to increase safety for the mezzanine level.

Kristopher Orth – Samuel's Group recommendation to use WDSI do the installation of mesh for the Mezzanine level and to order the mesh directly from Kane Innovations. Orth stated that the mesh is installed to protect inmates from hurting themselves.

\$58,700 for labor WDSI

\$69,610 for materials

\$128,310.00

Motion by Golightly and seconded by Hanson to approve change order #15 presented this morning and the contract with Kane Innovations presented and authorize the chair to sign. All ayes. Motion carried.

Item 9: Disc/Action Re: Resolution 2020-0090 Canvass Waukee School Special Election
Auditor Helm and Kim Owen reported the results of the Waukee School Special Election.

Motion by Hanson and seconded by Golightly to approve Resolution 2020-0090. All ayes. Motion carried.

RESOLUTION 2020-0090

WHEREAS, the Waukee Community School District Special Election was held on Tuesday, September 8, 2020; and,

WHEREAS, the official canvass of the results of the September 8, Waukee Community School District Special School by the Dallas County Board of Supervisors was scheduled on September 15, 2020; and,

WHEREAS, the Board has publicly and duly met and opened the tally lists from the Waukee Community School District Election precincts and,

WHEREAS, the Board has corrected any and all obvious clerical errors as recorded in the minutes of the canvas,

Pursuant to Iowa Code Section 50.22, the commissioner of elections reported that there were 0 provisional ballots rejected and not counted.

NOW, THEREFORE, the Board of Supervisors hereby certifies and declares the final results of the election in the official abstract of the election.

Resolution adopted this 15th day of September, 2020 with the vote thereon being as follows:

AYE	NAY
Kim Chapman, Chairman	
Brad Golightly, Member	
Mark A. Hanson, Member	

Dated this 15th day of September, 2020
ATTEST: Julia Helm, Dallas County Auditor

Item 10: Disc/Action Re: Stepping Up Innovator Designation
Darci Alt, CM Supervisor, stated that Dallas County has been designated as a Stepping Up Innovator County. The Community Service staff works to identify the number of people entering local criminal justice system who have mental illnesses then ensuring that those people are connected with services. This data helps counties understand the scale of the problem for strategic planning of resources. Alt recommends that the Board accept the designation.

Motion by Hanson and seconded by Golightly to accept the Stepping Up Innovator designation from NACO. All ayes. Motion carried.

Item 11: 9:30 a.m. Disc/Action Re: Resolution 2020-0091 Consider & Accept Bid for Property Located at 1133 Prairie Street
Motion by Hanson and seconded by Golightly to approve Resolution 2020-0091. All ayes. Motion carried.

RESOLUTION 2020-0091

WHEREAS, the Board of Supervisors of Dallas County previously resolved, after public hearing, to sell real property owned by the County through sealed bid; and

WHEREAS, bids have been received for the property; and

WHEREAS, one bid has been received in the amount of \$5.00

For the property located at 1133 Prairie Street Adel, Iowa
described as: W6' E126' N1/2 OL 3 in Sec/Twp/Rng 29-79-27
Bid awarded to Jody Cook

WHEREAS, the Board of Supervisors of Dallas County pursuant to Iowa Code Section 331.361 has held a public hearing on the bids and has accepted the aforementioned bid for the property listed.

NOW THEREFORE BE IT RESOLVED by the Dallas County Board of Supervisors that the aforementioned bid made by Jody Cook, for the Adel property, is hereby accepted. That the deed for the property has been approved by the Board, and the Board authorizes the Chair to sign the deed on behalf of the County. The deed is to be delivered to the respective buyer upon payment of the purchase price, so that the buyer may record the deed and take possession of said property.

AYE

Kim Chapman, Chairman
Brad Golightly, Member
Mark A. Hanson, Member

NAY

Dated this 15th day of September, 2020
ATTEST: Julia Helm, Dallas County Auditor

Item 12: 10:00 a.m. Disc/Action Re: Resolution 2020-0092 Public Hearing Sunrise Drive Acquisition RRVT Trail Access Easement

Mike Wallace, DC Conservation Director, stated that NW of the Waukee trail head a business has requested to have a trail access easement to the RRVT. Wallace recommended that the BOS do not approve the resolution today as specific requirements for design have not been approved. He will bring this topic back when the proper paperwork has been submitted and approved.

Motion by Hanson and seconded by Golightly to close the public hearing. All ayes. Motion carried.

Item 13: Disc/Action Re: Board Appointments

A) Resolution 2020-0093 Boone Township Trustee

Motion by Golightly and seconded by Hanson to approve Resolution 2020-0093. All ayes. Motion carried.

RESOLUTION 2020-0093

BE AND IT IS HEREBY RESOLVED that the Dallas County Board of Supervisors approve the following Township Trustee to fulfill a vacancy in Boone Township.

Seth Harrison
34296 Red Oak Lane
Cumming, IA 50061

TERM EXPIRES:
December 31, 2022

AYE

Kim Chapman, Chairman
Mark A. Hanson, Member
Brad Golightly, Member

NAY

Dated this 15th day of September, 2020
ATTEST: Julia Helm, Dallas County Auditor

Item 14: Discussion /~~Action~~ Re: County Phone System Issue

Chapman became aware yesterday of phone problems in all county departments in the afternoons from 1p.m. to approximately 4 p.m. He said that this is a discussion item and information will be reported then he will recess and consult with Attorney Sinnard if any further action is needed.

Chapman stated that he spoke with several individuals and was given a potential resolution. Todd Noah suggested purchasing more phone lines but was not sure that would resolve the issues.

Treasurer Hambleton stated that his q-matic scheduling system was live and at 8 a.m. his staff was making appointments five days out. He said he also changed his messaging directing the public to the website. He reported that on Wednesday his office would have three staff members answering calls from 8 a.m. to 4 p.m. daily to reduce the phone lines from filling up.

Cliff Gibson stated that he is working on some other options with the phone connections.

The Board recessed at 10:37 a.m. and reconvened at 10:43 a.m.

Attorney Sinnard stated that Chairman Chapman contacted him on Monday with this issue; which is less than the 24 hour notice stated in Iowa Code 21.4. He reported that public notice is time and place of meeting and tentative agenda so the public is aware to participate on topics. Attorney Sinnard stated that it was his determination that it was justifiable to depart from normal procedures for good cause. He said that after speaking with Chairman Chapman this issue presented a good cause as there may have been an emergency of voter's rights being impaired by the Auditor's inaccessibility to a usable phone system. Since Auditor Helm was able to connect with voters and work through the issue and as Treasurer Hambleton was taking steps to mitigate the problem there is no further action today.

Item 15: Other Business - Greater Dallas County Economic Development Alliance

Hanson said that the Alliance is sending out surveys to plan for the future. He stated that he asked that surveys be sent to each supervisor and Rob Tietz and Murray McConnell. If there were others to let him know. Golightly stated that Linda Wunch resigned as the manager of the Mid-Iowa Development fund.

Auditor Helm stated that equipment will be moving into the 818 Court building to begin setting up for in-person absentee voting on October 5. PEOs have been hired and training will be commencing the last week of September. She thanked Facilities for all their help getting the building ready.

Attorney Sinnard said that after 30 years of service Wayne Reisetter from the Attorney's Office will be retiring on September 28, 2020. He reported that due to COVID there will not be an open house.

Item 16: Motion to Adjourn - Motion by Hanson and seconded by Golightly to adjourn the meeting at 10:55 a.m. All ayes. Motion carried.

Julia Helm, Dallas County Auditor

Kim Chapman, Chairman