

September 8, 2020

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The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Kim Chapman, and Supervisor Brad Golightly present. Supervisor Mark Hanson absent. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Beth Deardorff – Human Resources Director, Julia Helm – DC Auditor, Mike Thomason – EMS Director, AJ Seeley – Emergency Management Coordinator, Jerry Purdy – Farnsworth Group, Rachelle Keller – Emergency Management Specialist, Rachelle Lande – IS, Gary Brons – McClure Engineering, and Brandon Shanahan – Raccoon Valley Radio.

Item 1: Call to Order - Chairman Chapman called the meeting to order at 9:00 a.m.

Item 2: Approve Agenda - Motion by Golightly and seconded by Chapman to approve the agenda as presented. All ayes. Motion carried

Item 3: Pledge of Allegiance

Item 4: Open Forum – Steve Helm, DC Assessor, stated that the Tyson representatives had questions about the development agreement with the county and he directed them to Rob Tietz. He also stated that the building will be completed by the end of the year.

AJ Seeley, Emergency Management Coordinator, introduced Rachelle Keller the new Emergency Management Specialist.

Item 5: Consent Agenda

- A) Expense Claims Paid on 9/2/2020
- B) Manure Management Reports
 - Rex & Barb McClatchey, Lincoln Twp
 - Wilkerson Home, Lincoln Twp
 - Wilkerson South, Lincoln Twp

Motion by Golightly and seconded by Chapman to approve the consent agenda. All ayes. Motion carried.

Item 6: Disc/Action Re: Supervisors Minutes from 9/1/2020 - Motion by Golightly and seconded by Chapman to approve the 9/1/2020 minutes as presented. All ayes. Motion carried.

Item 7: Disc/Action Re: Payroll Change Notices

Beth Deardorff presented the following payroll change notices:

- Treasurer – Request to hire Andrea Wells as Motor Vehicle Clerk at \$17.25/hr starting 9/15/2020
 - Request to hire Renee Moorhead as Motor Vehicle Clerk at \$17.25/hr starting 9/21/2020
- Sheriff – Zoe Presley resigned as of 8/24/2020
 - Request to fill FT Correctional Officer position at \$18.76 to \$23.57
- EMS – Request to fill two PT Death Investigator positions at \$39.23

Motion by Golightly and seconded by Chapman to approve the payroll changes as submitted. All ayes. Motion carried.

Item 8: Disc/Action Re: Law Enforcement Center Update

- A) Pay Application #31
 - 1. The Samuels Group
 - 2. LA Fulton & Sons
 - 3. Van Maanen

Motion by Golightly and seconded by Chapman to approve Pay Application #31 in the amount of \$80,657.99. All ayes. Motion carried.

Item 9: Disc/Action Re: Courthouse Courtroom Project Pay Application #5

Jerry Purdy, Farnsworth Group, stated that the project is 92% completed.

Motion by Golightly and seconded by Chapman to approve Pay Application #5 for Lejas Corp in the amount of \$65,302.84. All ayes. Motion carried.

The Board recessed at 9:25 a.m. and reconvened at 9:30 a.m.

Item 10: 9:30 A.M. Disc/Action Re: Resolution 2020-0087 Public Hearing Adel Water Main Easement Attorney Sinnard, stated that this is an easement along 5th street and both he and the County Engineer Miller have reviewed the easement.

Motion by Golightly and seconded by Chapman to close the public hearing. All ayes. Motion carried.

Motion by Golightly and seconded by Chapman to approve Resolution 2020-0087. All ayes. Motion carried.

RESOLUTION 2020-0087

WHEREAS, the City of Adel is requesting a perpetual easement and right-of-way under, over, on, through, across and within the following described real estate:

A PART of the SW 1/4 of Section 30, Township 79 North, Range 26 West of the 5th Principal Meridian and a part of the NW 1/4 of Section 31, Township 79 North, Range 26 West of the 5th Principal Meridian all being in Dallas County, Iowa, and more particularly described as follows:

Being the westernmost 20.00 feet of the parcel of land described in Dallas County records warranty deed book 663 page 198 as "beginning at the southeast corner of lot 1, block 39, east addition to the City of Adel, Dallas County, Iowa, thence north, along the east line of lot 1, block 39 of said east addition 132.00 feet to the northeast corner of said lot 1, block 39; thence east, 66.00 feet to the northwest corner of lot 2, block 38 of said east addition; thence south, along the west line of said lot 2, block 38, 132.00 feet to the southwest corner of said lot 2, block 38; thence west 66.00 feet to the point of beginning.

All of the above described parcel being a part of 5th street in the city of Adel, Dallas County, Iowa". Described area contains 2640 square feet and is subject to easements and restrictions of record.

THEREFORE, LET IT BE RESOLVED THAT the Dallas County Board of Supervisors, in consideration of the sum of \$1.00 and other good and valuable considerations to be paid by The City of Adel Dallas County, Iowa does hereby convey unto The City of Adel a perpetual easement and right-of-way under, over, on, through, across and within the property described above.

AYE
Kim Chapman, Chairman
Brad Golightly, Member

NAY

Dated this 8th day of September, 2020
ATTEST: Julia Helm, Dallas County Auditor

The Board recessed at 9:43 a.m. and reconvened at 10:00 a.m.

Item 11: 10:00 A.M. Disc/Action Re: Public Hearing Pitney Bowes Postage Meter Lease
Motion by Golightly and seconded Chapman by to close the public hearing. All ayes. Motion carried.
Motion by Golightly and seconded by Chapman to approve new Pitney Bowes Postage Meter Lease and authorize the chair to sign. All ayes. Motion carried.

Item 12: Disc/Action Re: Resolution 2020-0089 Alternate Court Space Designation
Attorney Sinnard stated that due to COVID and social distancing requirements, the jury selection process will need to have larger space. Attorney Sinnard will work with those departments that already have meetings scheduled at the Human Services Campus. Auditor Helm has Precinct Election Official training in October and will work with Chuck and the Courts to still have trainings at the HSC but accommodate with the jury selection dates.

Motion made by Golightly and seconded by Chapman to approve Resolution 2020-0088. All ayes. Motion carried.

RESOLUTION 2020-0088

WHEREAS, Iowa Code Section 602.6105 provides that, courts shall be held at the places in each county maintaining space for the district court as designated by the chief judge of the judicial district"; and

WHEREAS, Iowa Code Section 602.1303(a) provides that, "a county shall provide courtrooms and other physical facilities which in the judgment of the Board of Supervisors are suitable for the district court"; and

WHEREAS, the Governor of the State of Iowa has declared a Public Health Emergency by proclamation and has made recommendations that citizens follow social distancing guidelines recommended by the Center for Disease Control; and

WHEREAS, in furtherance of the Governor's Public Health Emergency proclamation, the Iowa Supreme Court has implemented social distancing guidelines for Court areas and functions; and

WHEREAS, current Courtrooms in the Dallas County Courthouse do not have adequate space to facilitate social distancing for certain Court functions.

NOW THEREFORE BE IT RESOLVED by the Dallas County Board of Supervisors that the following locations are hereby designated as alternative courtroom sites for use by the District Courts for Dallas County upon the approval of the Chief Judge of the District:

Dallas County Human Services	ADM Community Schools
Campus Community Room	District Administration
25747 N. Avenue	Center Gymnasium
Adel, IA 50003	215 N. 11 Street
	Adel, IA 50003

Said locations shall remain designated as alternate courtroom sites until the expiration of the Governor's Public Health Emergency Proclamation and the termination of the Iowa Supreme Court's Public Health Safety Orders.

AYE
Kim Chapman, Chairman
Brad Golightly, Member

NAY

Dated this 8th day of September, 2020
ATTEST: Julia Helm, Dallas County Auditor

Item 13: Disc/Action Re: Resolution 2020-0089 Cares Act Funding
Motion by Golightly and seconded by Chapman to approve Resolution 2020-0089. All ayes. Motion carried.

RESOLUTION 2020-0089

RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND

A Resolution by Dallas County, Iowa to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated \$125 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year county budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

Whereas, the Dallas County Emergency Management Agency has been awarded \$16,141.50 from the Emergency Management Performance Grant, COVID-19 Supplemental (EMPG-S,) a grant which requires a 50% cost match by local government. Dallas County shall provide funding through the CARES Act in an amount not to exceed 50% of the matched award to the Dallas County Emergency Management Agency to be used for necessary eligible expenditures related to the COVID-19 Pandemic that were not accounted for within the current year budget.”

NOW, THEREFORE BE IT RESOLVED, Dallas County requests reimbursement of not to exceed \$1,184,797.85 in eligible expenditures in response to the COVID-19 public health emergency.

BE IT FURTHER RESOLVED, Dallas County affirms that the above requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest.

AYE
Kim Chapman, Chairman
Brad Golightly, Member

NAY

Dated this 8th day of September, 2020
ATTEST: Julia Helm, Dallas County Auditor

Item 14: Disc/Action Re: General Election HAVA Subgrants
Motion by Golightly and seconded by Chapman to approve Vote Safe Iowa Initiative Grant Agreement with the Secretary of State and authorize the chair to sign. All ayes. Motion carried.

Item 15: Other Business – Auditor Helm reported to the Board that Al Neumann the Union Township Clerk has resigned.

Item 16: Motion to Adjourn - Motion by Golightly and seconded by Chapman to adjourn the meeting at 10:02 a.m. All ayes. Motion carried.

Julia Helm, Dallas County Auditor

Kim Chapman, Chairman