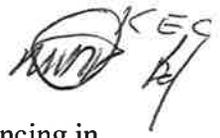


May 5, 2020



The Dallas County Board of Supervisors met in regular session pursuant to board rules with social distancing in person.

Following the Governor's Emergency Public Health declaration in response to the current COVID -19 situation, this meeting will be held electronically. Public access to the meeting may be obtained by going to <https://global.gotomeeting.com/join/206396085> or by calling +1 (872) 240-3311 and enter Access Code: 206-396-085 If you are New to GoToMeeting get the app now at: <https://global.gotomeeting.com/install/206396085>

In person at 902 Court Boardroom: Chairman Kim Chapman, Supervisor Brad Golightly, Chuck Sinnard – DC Attorney, Beth Deardorff– Human Resources Director, Todd Noah – IS Director, Melinda Harney – Administrative Assistant, Julia Helm – DC Auditor, Jerry Purdy – Farnsworth Group, Inc., Brent Macke – Holmes Murphy and Nick Praska – Veteran's Affairs

By phone or computer: Supervisor Mark Hanson, Rob Tietz – Operations Director, Samuel Larsen – P&Z, Ron Herring – Facilities Manager, Ted Trewin – Environmental Health Director, Marcia Bauer, Sid Samuels – Samuels Group, Matt Kline, Billy Mallory, Ron Mason, Jr., Joe Cerwinski– Raccoon Valley Radio and Jim Caufield – The Perry News, Joe Stopulus, Rachel Pfundstein, and Kim Birkelund Holmes Murphy.

**Item 1:** Call to Order - Chairman Chapman called the meeting to order at 9:00 a.m.

**Item 2:** Approve Agenda

Chapman stated Item 6B would be after the 9:30 a.m. public hearing. Chapman asked about comments for Item 10. Samuel Larsen, P&Z, stated that there have been no comments about the proposed resolution just about how to attend the public hearing.

Chapman deleted Item 12 as another proposal will be added by next week.

Motion by Golightly and seconded by Hanson to approve the agenda as amended with the deletion of Item 12. All ayes. Motion carried.

**Item 3:** Open Forum - none

**Item 4:** Consent Agenda

- A) Expense Claims Paid on 5/1/2020
- B) Tobacco Permit Renewals
  - Ampride, Bouton
  - JS Peters Service, Perry

Motion by Golightly and seconded by Hanson to approve the consent agenda. All ayes. Motion carried.

**Item 5:** Disc/Action Re: Supervisors Minutes from 4/28/2020.

Motion by Hanson and seconded by Golightly to approve the 4/28/2020 minutes as presented. All ayes. Motion carried.

**Item 6:** Disc/Action Re: Human Resources

- A) Payroll Change Notices

Beth Deardorff presented the following payroll change notices:

Sheriff - payroll change merit increase for Brittany Smith due completing ILEA from 2080 hours Step 1 to 1939 hours Step 2 bi-weekly \$1890.40 to \$1832.36

- Payroll change transfer from Sheriff Patrol 1939 hours to Court Security 2080 hours

Veteran's Affairs - Request to hire a temporary part-time Veteran's Affairs Clerk

Motion by Golightly and seconded by Hanson to receive and file the payroll change from Veteran's Affairs Office as submitted. All ayes. Motion carried.

Motion by Hanson and seconded by Golightly to approve the remaining payroll changes as submitted. All ayes. Motion carried.

- B) Health Plan Renewal

Brent Macke, Holmes Murphy, reviewed the county's health plan, vision and dental participation and claim numbers. There was a discussion about long term and short term disability. Macke and Deardorff presented options to the Board about offering employees short term disability to bridge the gap before long term disability was applied. Also, the Board discussed going to market to shop the stop gap coverage for the county. Macke presented options for dental coverage. The Board would like to review the numbers and make a decision in the next few weeks.

**Item 7:** Disc/Action Re: Law Enforcement Center Update

- A) Pay Application #27
  - 1. Samuels Group
  - 2. Neumann Brothers, Inc.

3. Central State Roofing
  4. TT&J Holdings
  5. Continental Fire Sprinkler
  6. LA Fulton
  7. Van Maanen Electric
- \$347,005.88

Jerry Purdy, Farnsworth Group, stated this pay application represents 97.2% of the project complete. Purdy reported that the punch list is being completed on part A, part B is moving into the punch list and security glazing is being installed in part C. Purdy stated that the roof is being inspected to see if there needs to be further attention.

Motion by Golightly and seconded by Hanson to approve the payment of pay application #27 for \$347,005.88. All ayes. Motion carried.

Sid Samuels, Samuels Group, reported that the detention glass will be installed by the end of the week. He also stated that the security electronics testing and training will be next week. Also, he said that the parking lot will be striped and the west side of the campus is being seeded. Samuels reported delays in plumbing testing and inspections due to COVID-19 travel restrictions.

**Item 8:** Disc/Action Re: Resolution 2020-0043 Weed Notice

Motion by Hanson and seconded by Golightly to approve Resolution 2020-0043. All ayes. Motion carried.

#### **RESOLUTION 2020-0043**

**LET IT BE RESOLVED**, pursuant to Iowa Code 317.13, the Dallas County Board of Supervisors, upon recommendations from the County Weed Commissioner does prescribe and order a program of weed control as described in the attached (Weed) Notice To All Property Owners and Managers.

**AYE**  
Kim Chapman, Chairman  
Mark A. Hanson, Member  
Brad Golightly, Member

**NAY**

Dated this 5<sup>th</sup> day of May, 2020  
ATTEST: Julia Helm, Dallas County Auditor

**Item 9:** Disc/Action Re: Resolution 2020-0044 Property Tax Suspension

Motion by Hanson and seconded by Golightly to approve Resolution 2020-0044. All ayes. Motion carried.

#### **RESOLUTION 2020-0044**

**WHEREAS**, Iowa Code Section 427.8 provides that property taxes may be suspended if a person is unable to contribute to the public revenue and has filed a petition with the Board of Supervisors stating that fact, and

**WHEREAS**, the real estate listed comes within such terms of said Iowa Code Section.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DALLAS COUNTY, IOWA** that: All taxes, regular and special, penalties, interests and costs for the attached listed real estate be and are hereby suspended for the following stated property:

Morrie and Samantha Bryant  
320 N 14<sup>th</sup> Street  
Adel, IA 50003  
Parcel # 112931101  
Taxes: \$2644.00

**BE IT FURTHER RESOLVED** that the suspension be effective now and in the future until this notice is revoked or the property is sold.

**AYE**  
Kim Chapman, Chairman  
Mark A. Hanson, Member  
Brad Golightly, Member

**NAY**

Dated this 5<sup>th</sup> day of May, 2020  
ATTEST: Julia Helm, Dallas County Auditor

The Board recessed at 9:24 a.m. and reconvened at 9:30 a.m.

**Item 10:** 9:30 a.m. Disc/Action Re: Public Hearing Resolution 2020-0042 Final Plat of Mill Creek Outback Larsen, P&Z, stated that this plat is 25 acres and it is zoned A2 which means 10 acre minimum lot size. He stated that this is a minor subdivision with three lots and no internal street. Larson stated that the Planning and Zoning Department recommends approval of the plat as the staff has reviewed the plat and it meets all the subdivision and zoning ordinances.

Billy Mallory asked about restricted covenants on this property as the zoning is staying the same?

Ron Mason Jr. responded that there are no covenants on the property.

Billy Mallory asked if there is any commercial use allowed?

Larsen responded that some commercial use is allowed with conditional use permits that would require additional public hearings.

Motion by Golightly and seconded by Hanson to close the public hearing. All ayes. Motion carried.

Motion by Golightly and seconded by Hanson to approve Resolution 2020-0042. All ayes. Motion carried.

### **RESOLUTION 2020-0042**

**WHEREAS, Ron Mason (Bishop Engineering)** has submitted to the Board of Supervisors of Dallas County, Iowa, **A petition to consider approval of the Final Plat of Mill Creek Outback**, Parcel #1416200017, located in the NE1/4 of SE1/4 of Section 16, T78N, R28W (Adams Township), zoned A-2 (Agricultural/Floodplain/Conservation) and;

**WHEREAS**, the Board of Supervisors of Dallas County, Iowa, the petition meets all requirements of Planning and Development and that the petition is consistent with the Comprehensive Plan and should now be finally approved.

**NOW THEREFORE, IT IS HEREBY RESOLVED** by the Board of Supervisors of Dallas County to approve the petition as submitted/or with the following restrictions: None

**AYE**

**NAY**

Kim Chapman, Chairman  
Mark A. Hanson, Member  
Brad Golightly, Member

Dated this 5<sup>th</sup> day of May, 2020

ATTEST: Julia Helm, Dallas County Auditor

**Item 11:** Disc/Action Re: 210 N 10<sup>th</sup> Street Automatic Door Bids

The Board had questions about the proposals. Auditor Helm will meet with the entities and resubmit the bids to the Board.

~~**Item 12:** Disc/Action Re: Courthouse Exterior Inspection Proposal~~

**Item 13:** Disc/Action Re: Amended Janitorial Services Contracts

Rob Tietz, Operations Director, stated that Midwest had changes with section 2B & 2C. Also, section 5 and the dates were changed to July 1, 2020. Attorney Sinnard has reviewed the changes.

Motion by Hanson and seconded by Golightly to enter into an agreement with Midwest Janitorial Services and Denise Cox for janitorial services as discussed and authorize the chair to sign.

Hanson withdrew motion and Golightly withdrew his second.

Motion by Hanson and seconded by Golightly to enter into an agreement with Midwest Janitorial Services as discussed and authorize the chair to sign. All ayes. Motion carried.

Motion by Golightly and seconded by Hanson to amend the contract with Denise Cox for janitorial services as discussed and authorize the chair to sign. All ayes. Motion carried.

**Item 14:** Disc/Action Re: DMACC Farm Lease – Tietz stated that he is reviewing the square footage and working on the final lease agreement.

**Item 15:** Disc/Action Re: County Recycling Program

A) Woodward Recycling Container

Chapman stated that with the sale of county property a new location needs to be found for the recycling container. Ted Trewin, Environmental Health, stated he has not found a spot yet and the contract ends on June 30, 2020. Melinda Harney said that the new owner will allow the container to stay for the short time until a new

location can be found.

**Item 16: Other Business**

Golightly asked about a workshop on policies to accommodate the public when they come to the county to do business. He stated that when the state opens our county will the public be required to wear masks, social distance, or limit numbers in a building.

Attorney Sinnard asked for a future discussion item on signage for the north parking lot.

**Item 17: Motion to Adjourn - Motion by Golightly and seconded by Hanson to adjourn the meeting at 11:13 a.m. All ayes. Motion carried.**

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Julia Helm, Dallas County Auditor

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Kim Chapman, Chairman