

June 18, 2019

 H/KEC

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Kim Chapman and Supervisor Brad Golightly present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Beth Deardorff – Human Resources Director, Todd Noah – IS Director, Melinda Harney – Administrative Assistant, Julia Helm – DC Auditor, Mike Wallace – Conservation Director, Lucas Beenken, ISAC Government Relations, Bill Peterson, ISAC President, Mitch Hamblen-DC Treasurer, Kristi Harshbarger, General Counsel ISAC, Todd Allen – AECOM, Joe Cerwinski– Raccoon Valley Radio, and Jim Caufield – The Perry News.

**Item 1:** Call to Order - Chairman Hanson called the meeting to order at 9:02 a.m.

**Item 2:** Approve Agenda – remove Item #12

Motion by Chapman and seconded by Golightly to approve the agenda as amended. All ayes. Motion carried

**Item 3:** Open Forum – Pledge of Allegiance

**Item 4:** Consent Agenda

- A) Expense Claims Paid on 6/14/2019
- B) Fireworks Permit Application  
Erin Volz  
Jeff Spellman
- C) Tobacco Permit Renewal  
Hillcrest Country club
- D) Temporary Liquor License  
Your Private Bartender LLC
- E) Manure Management Report  
Tom Bugbee, Lincoln Twp

Motion by Golightly and seconded by Chapman to approve the consent agenda. All ayes. Motion carried.

**Item 5:** Disc/Action Re: Supervisors Minutes from 6/11/2019

Motion by Golightly and seconded by Chapman to approve the 6/11/2019 minutes as presented. All ayes. Motion carried.

**Item 6:** Disc/Action Re: Payroll Change Notices

Beth Deardorff presented the following payroll change notices:  
Exceptions were presented – no action

Motion by Chapman and seconded by Golightly to receive and file Public Health, Assessors, Conservation and Veterans Affairs payroll changes as presented. All ayes. Motion carried.

Salary rate changes are presented either hourly or bi-weekly

Name	18-19 Rate	19-20 Rate
Tarpley, Minela	\$ 22.98	\$ 23.95
Praska, Nicholas C	\$ 2,324.80	\$ 2,469.60
Trewin, Ted	\$ 2,987.20	\$ 3,112.80
Welch, Toby J	\$ 27.01	\$ 28.28
Dominguez Aldridge, Vivian	\$ 24.33	\$ 25.48
Seibert, Rose M	\$ 20.04	\$ 20.99
Chihak, Abigail G	\$ 2,283.20	\$ 2,379.20
Cochran, Ann E	\$ 2,192.80	\$ 2,296.00
Hegarty, Suzanne K	\$ 3,327.20	\$ 3,500.80
Shoafstall, Rhonda S	\$ 2,616.00	\$ 2,726.40
Short, Amy J	\$ 1,968.80	\$ 2,061.60
Adkins, Christopher G	\$ 30.75	\$ 32.05
Archip, Daniel J	\$ 13.50	\$ 14.07
Barger, James V	\$ 12.50	\$ 13.00
Blobaum, Cynthia A	\$ 24.33	\$ 25.84
Brauckman, James E	\$ 22.03	\$ 23.29
Cable, Curtis C	\$ 23.55	\$ 24.54
Davis, Larry D	\$ 14.00	\$ 14.58
Fitch, Christine A	\$ 17.09	\$ 17.81
Havlik, Michael D	\$ 22.35	\$ 23.74
James, Sherry L	\$ 21.36	\$ 22.69
Keffer, Kenneth C	\$ 17.32	\$ 18.05

Malmberg, Peter A	\$	29.41	\$	30.50
Menz, Douglas W	\$	22.92	\$	24.23
Murphy, Michael J	\$	15.40	\$	16.04
Reed, Daniel C	\$	14.00	\$	14.58
Sieck, Gregory A	\$	24.01	\$	25.50
Sutherland, Dennis E	\$	13.50	\$	14.07
White, Ashleigh M	\$	12.50	\$	13.00
Smith, Justin C	\$	2,768.00	\$	2,884.80
Wallace, Michael D	\$	3,766.40	\$	3,924.80
Bhattarai, Bishwas	\$	25.95	\$	27.25
Jenchel, Andrew S	\$	24.99	\$	26.93
Johnson, David M	\$	26.64	\$	27.76
Livingston, Jay A	\$	25.95	\$	27.25
Muench, Sarah N	\$	18.27	\$	19.04
Portzen, Summer G	\$	25.95	\$	27.25
Straub, Kelsey M	\$	25.49	\$	26.57
Arnold, Brian C	\$	3,883.20	\$	4,046.40
Creighton, Catherine A	\$	3,883.20	\$	4,046.40
Helm, Steven C	\$	4,567.20	\$	4,796.00

**Item 7: Disc/Action Re: ISAC Legislative Update Presentation**

Government Relations, Lucas Beenken, reported on the legislative updates and ISAC priorities. He stated that one of the priorities was mental health funding.

Bill Peterson, President of ISAC, discussed open communication with counties. He also discussed the upcoming ISAC conference topics and congressional delegations. Mr. Peterson was asked about the manure matrix as a legislative priority. He stated that most of the membership would support a review.

**Item 8: Disc/Action Re: Set Time and Date for Public Hearing Stratford Crossing RRVT Temporary Construction Easements**

Motion by Golightly and seconded by Chapman to set time and date for a Public Hearing on the Stratford Crossing RRVT temporary construction easements for July 2, 2019 at 9:30 a.m. in the Board conference room at 902 Court. All ayes. Motion carried.

**Item 9: Disc/Action Re: Election Equipment Professional Services Agreement**

Auditor Helm stated that RBM is the company that the Election's office uses for tabulation equipment. Motion by Chapman and seconded by Golightly to approve the Professional Services Agreement and the Election Support Services Agreement with RBM and authorize the chair to sign. All ayes. Motion carried.

**Item 10: Disc/Action Re: Phase 2 Parking Lot Project Update**

Todd Allyn, AECOM, reported that the concrete is in place and now the pavers will be delivered and installed soon.

The Board recessed at 10:12 a.m. and reconvened at 10:31 a.m.

**Item 11: Discussion Re: Employee Performance Reviews**

Finance & Operations Director - Rob Tietz

Discussed Review

Reported on projects and goals of the year

Professional Development

Board Administrative Assistant – Melinda Harney

Discussed Review

Reported on projects and goals of the year

Professional Development

The Board recessed at 11:33 a.m. and reconvened at 11:40 a.m.

IT Director – Todd Noah

Discussed Review

Reported on projects and goals of the year

Professional Development

The Board recessed at 12:03 p.m. and reconvened at 1:02 p.m.

County Engineer – Al Miller

Discussed Review

Reported on projects and goals of the year

Professional Development

CPC Administrator – Darci Alt

Darci Alt asked for a closed session

Motion by Chapman and seconded by Golightly to go into a closed session pursuant to Iowa Code (21.5I) to evaluate employee performance review.

1:37 p.m.

Role Call

Mark Hanson – Yes

Kim Chapman – Yes

Brad Golightly – Yes

Motion carried.

Motion by Golightly and seconded by Chapman to go out of a closed session pursuant to Iowa Code (21.5I) to evaluate employee performance review.

2:00 p.m.

Role Call

Mark Hanson – Yes

Kim Chapman – Yes

Brad Golightly – Yes

Motion carried.

HR Director – Beth Deardorff asked for a closed session

Motion by Golightly and seconded by Chapman to go into a closed session pursuant to Iowa Code (21.5I) to evaluate employee performance review.

2:07 p.m.

Role Call

Mark Hanson – Yes

Kim Chapman – Yes

Brad Golightly – Yes

Motion carried.

Motion by Chapman and seconded by Golightly to go out of a closed session pursuant to Iowa Code (21.5I) to evaluate employee performance review.

2:32 p.m.

Role Call

Mark Hanson – Yes

Kim Chapman – Yes

Brad Golightly – Yes

Motion carried.

EMS Director – Mike Thomason

Discussed Review

Reported on projects and goals of the year

Professional Development

Asked for a Board Workshop

Brad Golightly – left the meeting

Planning & Development Director – Murray McConnell

Discussed Review

Reported on projects and goals of the year

Professional Development

Discussion of workshop for review of county ordinances

**Item 12:** Disc/Action Re: Possible Closed Session – Removed from agenda

**Item 13:** Other Business - none

**Item 14:** Motion to Adjourn - Motion by Chapman and seconded by Hanson to adjourn the meeting at 3:56 p.m. All ayes. Motion carried.

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Julia Helm, Dallas County Auditor

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Mark Hanson, Chairman