

May 7, 2019

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Kim Chapman and Supervisor Brad Golightly present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Todd Noah – IS Director, Melinda Harney – Administrative Assistant, Julia Helm – DC Auditor, Al Miller - DC Engineer, Mike Wallace – Conservation Director, Mitch Hambleton – DC Treasurer, Chad Airhart – DC Recorder, Tori Long Deputy Recorder, Shelly Hackney – Recorder’s Office, Bill Freestone – Roads, Deb Anderson, Ann Cochran, Vivian Aldridge, Suzanne Hegarty – Public Health Director, Abigail Chihak, Chad Leonard - DC Sheriff, Jerry Purdy – Design Alliance, Jeff Osborn – Samuels Group, Donna Wolk – Human Resources, Robert Greenway – DeSoto, Angela Grossman – Attorney’s Office, AJ Seely – Emergency Management Coordinator, Jeff Ockerman – Roads, Tyler Menz, Chad Spellman, Ruth Heithoff, Paula Nannen, Jim Caufield – The Perry News, Joe Cerwinske and Coltrane Carlson Raccoon Valley Radio.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:02 a.m. Pledge of Allegiance

Item 2: Approve Agenda - Motion by Chapman and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried

Item 3: Open Forum – none

Item 4: Consent Agenda

- A) Expense Claims Paid on May 10, 2019
- B) Tobacco Permit Renewals
Ampride 4
JS Peters Service LTD
- C) Receive Departmental Reports
Ortonville Lagoon March 2019
- D) Manure Management Report
Washington Livestock, Washington Twp
- E) Secondary Roads Comp Time Usage Exception

Motion by Golightly and seconded by Chapman to approve the consent agenda. All ayes. Motion carried.

Item 5: Disc/Action Re: Supervisors Minutes from 4/30/2019

Motion by Golightly and seconded by Chapman to approve the 4/30/2019 minutes as presented. All ayes. Motion carried.

Item 6: Disc/Action Re: Payroll Change Notices

Attorney – Aspen Goad has finished her work study

Sheriff - payroll change pursuant to union contract Jessica Lovell from \$20.40 to \$21.29

- payroll change pursuant to union contract Dustin Bernardino from \$20.40 to \$21.29
- payroll change pursuant to union contract Donna Boldy from \$20.50 to \$21.39
- payroll change pursuant to union contract Wyatt Westberg from \$22.72 to \$23.63

Assessor – Wendy Clark resigned as of 4/30/2019

Roads – Request to hire Jacob Gish as an Engineering IRVM at \$15.00

Motion by Chapman and seconded by Golightly to receive and file the payroll changes from the Assessor’s Office as submitted. All ayes. Motion carried.

Motion by Golightly and seconded by Chapman to approve the payroll changes as submitted. All ayes. Motion carried.

Item 7: CERTIFICATES OF APPRECIATION

MICHELLA HACKNEY–RECORDER’S OFFICE–5 YEARS
TIM BRICKMAN–EMS DEPARTMENT–5 YEARS
ANGELA GROSSMAN–ATTORNEY’S OFFICE–5 YEARS
JAMIE SCHIRM–SECONDARY ROADS–5 YEARS
VINCE STONEHOCKER–SECONDARY ROADS–5 YEARS
GREGORY SIECK– CONSERVATION DEPARTMENT–5 YEARS
ANN COCHRAN–PUBLIC HEALTH–5 YEARS
ALEASHA KEUBLER–SHERIFF’S OFFICE–5 YEARS
CATHERINE CREIGHTON–ASSESSOR’S OFFICE–10 YEARS
KIMBERLY JOHNSON–SHERIFF’S OFFICE–10 YEARS
NEAL VANDERLEEST–SHERIFF’S OFFICE–10 YEARS
JAMES HOOPER–FACILITIES MANAGEMENT–15 YEARS
HEATHER SMITH–TREASURER’S OFFICE–20 YEARS
JAMES WEST–EMS DEPARTMENT–20 YEARS
STEVEN BROWNSBERGER - SECONDARY ROADS–20 YEARS
DAVID HUTCHINS–SECONDARY ROADS–20 YEARS
BILL FREESTONE–SECONDARY ROADS–25 YEARS
JEANNINE RITCHIE–ATTORNEY’S OFFICE–30 YEARS

Item 8: Disc/Action Re: Law Enforcement Center Update

- A) Pay Application #15
 - 1. Samuels Group
 - 2. Midwest Masonry
 - 3. Edge Commercial
 - 4. Central States Roofing
 - 5. Trimark Hockenbergs
 - 6. LA Fulton & Sons
 - 7. Van Maanen
 - 8. McAninch

Jerry Purdy stated that this pay application was reviewed and recommended for payment. Jeff Osborn, Samuels Group, stated that the schedule is holding with late October. He reported that the next step is the fixtures and furniture.

Motion by Chapman and seconded by Golightly to approve the Law Enforcement Center Samuel’s Group pay application #15 for \$653,593.83. All ayes. Motion carried.

Item 9: Disc/Action Re: Emergency Management

- A) Multi-Jurisdictional Hazard Mitigation Plan Update

AJ Seely, Emergency Management Director, reported that he met with department heads and identified several projects. He would like permission to pursue rough cost estimates to submit notice of interest to FEMA.

Motion by Chapman and seconded by Golightly to approve the Multi-Jurisdictional Hazard Mitigation Plan Update. All ayes. Motion carried.

- B) Notice of Interest for 3 Separate Mitigation Projects

Motion by Golightly and seconded by Chapman to authorize the notice of interest for three separate mitigation projects. All ayes. Motion carried.

Item 10: Disc/Action Re: Resolution 2019-0045 Wetland Mitigation Credit Purchase Apple Inc.

Motion by Chapman and seconded by Golightly to approve Resolution 2019-0045. All ayes. Motion carried.

RESOLUTION 2019-0045

WHEREAS, The County of Dallas County has invested through the Dallas County Conservation Board in development of wetland acres to be used as a Wetland Mitigation Bank Area; and

WHEREAS, There **are** Wetland Mitigation credits available; and

WHEREAS, Apple Inc. has requested to purchase 4.04 acres for wetland mitigation for project #CEMVR-OD-P-2018-438.

NOW THEREFORE BE IT RESOLVED that the Dallas County Board of Supervisors approve the sale of 4.04 acres to Swift Properties and such sale of credits is subject to the established procedures in the adopted Voas Mitigation Bank sale of Credits procedure document.

AYE

NAY

Mark A. Hanson, Chairman
Kim Chapman, Member
Brad Golightly, Member

Dated this 7th day of May, 2019

ATTEST: Julia Helm, Dallas County Auditor

Item 11: Disc/Action Re: Facilities Department

- A) 910 Court Interior Demolition Bid Recommendation

Rob Tietz stated that there were two bids and recommends the lower proposal which was from the Trinity Construction Group.

Motion by Chapman and seconded by Golightly to approve the Trinity Construction Group proposal for interior demolition of the Dallas County building at 910 Court Street for \$23,245 and authorize the chair to sign. All ayes. Motion carried.

- B) Facilities Use Plan from the Human Services Campus

Discussion of the language in the use plan and it will be brought back next week.

Item 12: Disc/Action Re: Secondary Roads

- A) Approval of Plans & Specifications 170th & 180th Street Culvert Projects

Motion by Golightly and seconded by Chapman to approve plans and specifications for 170th and 180th street culvert projects as presented. Project numbers L-(B-66) –73-25 and LFM-(BF-5) –7X-25. All ayes. Motion carried.

B) Set time & Date to Receive & Open bids for 170th & 180th Street Culvert Projects

Motion by Golightly and seconded by Chapman to set time and date to receive and open bids for 170th & 180th street culvert projects on Thursday, May 30, 2019 at 9:00 a.m. at County Engineer's Office, 415 River Street, Adel Iowa. Project numbers L-(B-66) –73-25 and LFM-(BF-5) –7X-25. All ayes. Motion carried.

The Board recessed at 10:19 a.m. and reconvened at 10:34 a.m.

Item 13: Secondary Roads Workshop

Al Miller, Andy Case and Jeff Ockerman discussed with the Board the issues with Dallas County granular roads. Miller, DC Engineer, stated that the frost boil situation this spring has been especially difficult. The Board discussed options of communicating with the public about their roads. Miller stated that his people were working hard and prioritizing the worst hit areas. He suggested that he could give the Board updates and update the web page monthly on road conditions and road work projects in the county. Chapman asked for a 5-year plan for the County unpaved roads to be developed and implemented.

Item 14: Other Business

Hanson potential agenda items

Marcie's Law

WDM possible economic development

Official Dallas County Seal discussion

Mining Advisory Committee

Item 15: Motion to Adjourn - Motion by Golightly and seconded by Chapman to adjourn the meeting at 12:16 p.m. All ayes. Motion carried.

Julia Helm, Dallas County Auditor

Mark Hanson, Chairman