

March 12, 2019

Dallas County Assessor Conference Board Meeting met in regular session. Attending: Chairman Pro-Tem Chapman, Supervisor Golightly, John Andorf – Perry Mayor, Chris Huff – Dexter Mayor, Butch Ostrander – DeSoto Mayor, Allan Adams – Van Meter Mayor, Linda Andorf – Perry School Board, Mary Scheve – Waukee School Board were present. Others present: Steve Helm DC Assessor, Cathy Creighton – Deputy Assessor, Brian Arnold – Deputy Assessor, Joe Cerwinski– Raccoon Valley Radio, Jim Caufield – The Perry News and Julia Helm – DC Auditor.

8:00 a.m. Public Hearing Assessor's FY 19/20 Budget

**Item 1:** Call to Order – Chair Pro-Tem Chapman called the meeting to order at 8:01 a.m.

**Item 2:** Approval of the Conference Board Agenda - Motion by Adams and seconded by Scheve to approve the agenda as presented. All ayes. Motion carried

**Item 3:** Roll Call

John Andorf – Perry Mayor	Linda Andorf – Perry School Board
Chris Huff – Dexter Mayor	Mary Scheve – Waukee School Board
Butch Ostrander – DeSoto Mayor	Kim Chapman - Supervisor
Allan Adams – Van Meter Mayor	Brad Golightly – Supervisor

**Item 4:** Approve Minutes - Motion by Adams and seconded by Scheve to approve the minutes. All ayes. Motion carried

**Item 5:** Chapman initiated the open forum. No one addressed the Conference Board.

**Item 6:** Examining Board Appointments

School Board Representative – Dan Manning – Confirmed  
Mayor Representative – Dave Wilkerson – Proposed  
Supervisors Representative – Open

Motion by Huff and seconded by Adams to approve the Examining Board Appointments as presented. All ayes. Motion carried.

**Item 7:** Approval of the Budget – Chapman opened the public hearing.

Motion by Adams and seconded by Scheve to close the public hearing. All ayes. Motion carried.

Motion by Ostrander and seconded by Adams to adopt the budget as published. All ayes. Motion carried.

**Item 8:** Motion by Scheve and seconded by Adams to adjourn the meeting at 8:07 a.m.

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Supervisor Kim Chapman and Supervisor Brad Golightly are present and Chairman Mark Hanson is absent. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Melinda Harney – Administrative Assistant, Julia Helm – DC Auditor, Mitch Hambleton – DC Treasurer, Samuel Larsen – Planning & Zoning, Jerry Purdy – Design Alliance, Robert Greenway, Allison Ullmann – DC News, Joe Cerwinski– Raccoon Valley Radio and Jim Caufield – The Perry News.

**Item 1:** Call to Order – Chair Pro-Tem Chapman called the meeting to order at 9:00 a.m.

**Item 2:** Approval of the Agenda - Motion by Golightly and seconded by Chapman to approve the agenda as presented. All ayes. Motion carried

**Item 3:** Open Forum – Robert Greenway, 24721 340<sup>th</sup> Street stated the conditions of his and other roads in the county have ruts and need grading. He has concerns that with the additional rain in the forecast will the post office be able to deliver mail on some roads.

Greenway also has some concerns about the Supervisors pay compared to the other employees of the county.

**Item 4:** Consent Agenda

A) Expense Claims Paid on 3/8/2019  
B) Liquor License renewal  
Woodward Gold Club

Motion by Golightly and seconded by Chapman to approve the consent agenda. All ayes. Motion carried.

**Item 5:** Disc/Action Re: Supervisors Minutes from 3/5/2019. Motion by Golightly and seconded by Chapman to approve the minutes as presented. All ayes. Motion carried.

**Item 6:** Disc/Action Re: Payroll Change Notices

Sheriff – Douglas Gaule resigned as of 3/17/2019

- Request to fill the open full-time Correctional Officer position

Auditor/Elections – Lance Kramer resigned as of 3/22/2019

- Request to fill the open full-time Elections Senior Clerk

Human Resources – Request to hire Beth Deardorff as Human Resources Director at \$41.59

Motion by Golightly and seconded by Chapman to approve the payroll changes as submitted. All ayes. Motion carried.

**Item 7:** Disc/Action Re: All Makes Change Order #1 Courthouse Furnishings

Motion by Golightly and seconded by Chapman to approve Change Order #1 for \$4836.39 with All Makes as presented for a total contract of \$95,124.51 and authorize the chair to sign. All ayes. Motion carried.

**Item 8:** Disc/Action Re: Treasurer’s Motor Vehicle Dept Q-Matic System – no action

Treasurer Hambleton reported on the maintenance agreement for the system.

**Item 9:** Disc/Action Re: Set Time and Date for Public Hearing Mid-American Energy Bike Trail Overhang Easement

Motion by Golightly and seconded by Chapman to set time and date for Public Hearing Mid-American Energy Bike Trail Overhang Easement as March 26, 2019 at 9:30 a.m. All ayes. Motion carried.

**Item 10:** Disc/Action Re: Board Appointments

Motion by Golightly and seconded by Chapman to approve Resolution 2019-0029. All ayes. Motion carried.

**RESOLUTION 2019-0029**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF DALLAS APPOINTING PERSONS TO THE DALLAS COUNTY PLANNING AND ZONING COMMISSION.**

**WHEREAS**, the County of Dallas has availed itself of the provisions of Chapter 335 of the Code of Iowa relative to zoning, and

**WHEREAS**, the Board of Supervisors has the power to appoint persons to fill such vacancies pursuant to Section 335.8 of the Iowa Code,

**WHEREAS**, the person is eligible for appointment to said commission, and upon such appointment, the make-up of the commission remains in conformity with law;

**NOW, THEREFORE, BE IT RESOLVED** that the following persons are appointed to the Dallas County Planning and Zoning Commission with a term ending as described below:

	<b>Term Ends</b>
Craig Walter	3/31/2022
Gale Smith	3/31/2022
John Brummett	3/31/2021
Richard Beechum	3/31/2021
Sherry James	3/31/2023
Michael Hegarty	3/31/2023

**AYE**

Brad Golightly, Member

Kim Chapman, Member

**NAY**

Dated this 12<sup>th</sup> day of March, 2019

ATTEST: Julia Helm, Dallas County Auditor

**Item 11:** Other Business

**Item 12:** Motion to Adjourn – Motion by Golightly and seconded by Chapman to adjourn the meeting at 9:37 a.m. All ayes. Motion carried.

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Julia Helm, Dallas County Auditor

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Brad Golightly, Chairman Pro-tem