

February 26, 2019

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The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Kim Chapman and Supervisor Brad Golightly present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Todd Noah – IS Director, Melinda Harney – Administrative Assistant, Julia Helm – DC Auditor, Lance Kramer DC Auditor’s Office, Mike Wallace Conservation Director, Jason LaRue, Andy Case – Asst Engineer, Bryan DeJong – Roads, Jerry Purdy – Design Alliance, Mitch Hambleton – DC Treasurer, Nancy Hagelberg – Motor Vehicle, Heather Smith – Motor Vehicle, Joe Cerwinske– Raccoon Valley Radio, and Jim Caufield – The PerryNews.

**Item 1:** Call to Order - Chairman Hanson called the meeting to order at 9:00 a.m. Pledge of Allegiance

**Item 2:** Approve Agenda

Motion by Chapman and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried

**Item 3:** Open Forum

**Item 4:** Consent Agenda

A) Expense Claims Paid on 2/22/2019

B) Drain Claim #26 – Transfer of Control

Motion by Golightly and seconded by Chapman to approve the consent agenda. All ayes. Motion carried.

**Item 5:** Disc/Action Re: Supervisors Minutes from 2/29/2019

Motion by Golightly and seconded by Chapman to approve the minutes as presented. All ayes. Motion carried.

**Item 6:** Disc/Action Re: Payroll Change Notices

Sheriff – request to fill an open dispatcher position

Public Health – payroll change Amy Short promotion to PH Prg.Coordinator from \$23.04 to \$24.61

- Payroll change Abigail Chihak promotion to Comm Health Administrator from \$25.85 to \$28.54

Motion by Chapman and seconded by Golightly to approve the payroll change from Sheriff Office as submitted. All ayes. Motion carried.

Motion by Chapman and seconded by Golightly to receive and file the payroll changes from Public Health as submitted. All ayes. Motion carried.

**Item 7:** Disc/Action Re: County Attorney Staff Out of State Travel Request

Training opportunity for staff and it will not affect Dallas County budget. County Attorney approves out of state travel and no action required by the Board to approve.

**Item 8:** Disc/Action Re: Secondary Roads

A) Engineer Out of State Travel Request

NACE Annual Mtg – Wichita,KS April 14-18

Motion by Golightly and seconded by Chapman to approve the Dallas County Engineer out of state travel request. All ayes. Motion carried.

B) Approve Plans, Specifications, Form of contract, Cost of Improvement & Award of Contract for FEMA Debris Removal Project

Project Number L-FEMA (2018) –73-25

Motion by Golightly and seconded by Chapman to approve the plans, specification, form of contract, cost of improvement and award of contract for FEMA debris removal project contract L-FEMA(2018) –73-25 to Batey, LTD in the amount of \$198,825.00 and authorize chair to sign it.

Board recessed 9:22 a.m. and reconvened at 9:30 a.m.

**Item 9:** 9:30 a.m. Disc/Action Re: Public Hearing Resolution 2019-0023 Consideration of Bids, Plans & Specifications & Form of Contract Central Maintenance Facility Storage Building

Motion by Chapman and seconded by Golightly to close the public hearing. All ayes. Motion carried.

Motion by Chapman and seconded by Golightly to approve Resolution 2019 – 0023. All ayes. Motion carried.

### RESOLUTION 2019-0023

**WHEREAS,** a Maintenance & Cold Storage Building is scheduled for construction at the Secondary Road

Department Central Maintenance Facility located at 23380 250<sup>th</sup> St. Dallas Center, IA; and

**WHEREAS**, 3 bids were received at the January 31<sup>st</sup>, 2019 local letting:

The Pro-Line Building Co. of Iowa, Inc. – New Sharon, Iowa	
Total	<u>\$515,555.00</u>

Menz Farms Agri Sales – Perry, Iowa	
Total	\$647,852.00

Absolute Group – Slater, Iowa	
Total	\$688,565.00

**WHEREAS**, the Engineer's Estimate is \$585,000.00, and the Secondary Road Department recommends acceptance of the bid that was received from The Pro-Line Building Co. of Iowa, Inc.

**NOW THEREFORE BE IT RESOLVED** that the Board of Supervisors approves the plans, specifications, form of contract, estimated total cost of the public improvement, and authorizes the Chairman to sign all applicable contract documents.

<b>AYE</b>	<b>NAY</b>
Mark A. Hanson, Chairman	
Brad Golightly, Member	
Kim Chapman, Member	

Dated this 26<sup>th</sup> day of February, 2019  
ATTEST: Julia Helm, Dallas County Auditor

**Item 10:** Disc/Action Re: Public Hearing Consideration of Bids& Form of Contract for furnishings Courthouse Renovation Project

Motion by Chapman and seconded by Golightly to close the public hearing. All ayes. Motion carried.

Motion by Chapman and seconded by Golightly to accept the bid from All Makes for \$90, 288.12, approve amended contract and authorize chair to sign.  
All ayes. Motion carried.

Board recessed 10:22 a.m. and reconvened at 10:30 a.m.

**Item 11:** Discussion Re: Treasurer's Department Workshop  
Proposal for Motor Vehicle, Tax and Driver's license Office Mangers Grade Change based on Condrey study to Grade 14 and two title changes from Clerk to Senior Clerk.

Board recessed at 12:04 a.m. and reconvened at 1:03 p.m.

**Item 12:** 1:00 p.m. HR Director Interviews

The Board discussed the open Human Resources position with candidate #A  
The Board reviewed the candidate's qualifications and experience.

The Board recessed at 2:30 p.m. and reconvened at 2:58 p.m.

The Board discussed the open Human Resources position with candidate #B  
The Board reviewed the candidate's qualifications and experience.

Rob Tietz entered the meeting and discussed possible next steps in the hiring process

**Item 13:** Other Business - none

**Item 14:** Motion to Adjourn  
Motion by Chapman and seconded by Golightly to adjourn the meeting at 5:04 p.m. All ayes. Motion carried.

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Julia Helm, Dallas County Auditor

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Mark Hanson, Chairman