

April 26, 2016

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Wayne Reisetter – DC Attorney, Rob Tietz – Operations Director, Melinda Harney – Administrative Assistant, Erin Freeman – Human Resources Director, Julia Helm – Auditor’s Office, Ted Trewin - DC Environmental Health Director, Todd Noah – IS Director, Barry Halling – Emergency Management Coordinator, Chad Airhart – DC Recorder, Andy Case – Roads, Nick Praska – Veterans Affairs, Gene Krumm – DC Auditor, Jerry Purdy – Design Alliance, Dana Wernimont – Design Alliance, Jeanette Myers Bodermann, Ann Beavers – Treasurer’s Office, Allan Adams, Mayor of Van Meter, John McAvoy – Adel City Council, Samantha Smith – Raccoon Valley Radio, Jim Caufield – The PerryNews and Clint Cole – DC News Editor.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:10 a.m.

Item 2: Approve Agenda - Motion by Chapman and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried.

Item 3: Open Forum – none

Item 4: Consent Agenda

- A) Expense Claims Paid on 4/22/2016
- B) Receive Departmental Reports
 - Planning & Development March 2016 Receipts
 - Ortonville Lagoon March 2016
- C) Manure Management Report
 - Victor Allas LLC, Dallas TWP
- D) Liquor License Renewal
 - Penoach Winery

Motion by Golightly and seconded by Chapman to approve the consent agenda. All ayes. Motion carried.

Item 5: Disc/Action Re: Supervisors Minutes from 4/19/2016

Motion by Chapman and seconded by Golightly to approve the minutes from 4/19/2016 as presented. All ayes. Motion carried.

Item 6: Disc/Action Re: Payroll Change Notices

Erin Freeman presented the following payroll change notices:

Sheriff – Tiffany Chu resigned as of 4/18/2016

EMS – Shane Lovig resigned as of 4/18/2016

Attorney – Lucas Sterbick’s internship ended on 4/26/2016

Motion by Golightly and seconded by Chapman to approve the payroll changes as submitted. All ayes. Motion carried.

Item 7: Disc/Action Re: City of West Des Moines Tiger Grant Support Letter

Andy Case – stated that this project will be going south along the Grand Prairie crossing the Raccoon River.

Motion by Golightly and seconded by Chapman to send the letter of support for the City of West Des Moines TIGER Grant Application and authorize the chair to sign. All ayes. Motion carried.

Item 8: Disc/Action Re: Board Appointments

- A) Resolution 2016-0036 Veteran’s Affairs Commission

Motion by Chapman and seconded by Golightly to approve Resolution 2016-0036. All ayes. Motion carried.

RESOLUTION 2016-0036

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF DALLAS APPOINTING PERSONS TO THE DALLAS COUNTY VETERAN’S AFFAIRS COMMISSION

WHEREAS, the County of Dallas has availed itself of the provisions of Chapter 35B of the Code of Iowa relative to County Commission of Veteran’s Affairs; and

WHEREAS, the Board of Supervisors has the power to appoint persons to serve in said capacity for such purpose, and

WHEREAS, the persons listed herein are eligible for appointment to said entity, and upon such appointment, the make-up of the commission remains in conformity with law, the Dallas County Board of Supervisors having made a good faith effort for a period of at least three months to find a qualified candidate to maintain gender balance;

NOW, THEREFORE, BE IT RESOLVED that the following persons are appointed to the Dallas County Veteran’s Affairs Commission with a term ending as described below:

Robert Alexander Carfrae appointed to the Veteran Affairs Commission to fulfill a vacant term ending June 30, 2018.

AYE

NAY

Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

Dated this 26th day of April, 2016

ATTEST: Gene Krumm, Dallas County Auditor

Item 9: Disc/Action Re: Metro Waste Authority Contract Continuation

Ted Trewin reported that this contract is to do the household hazardous collection days throughout the county. Trewin stated that there are two locations for Dallas County citizens to dispose of their household hazardous waste, the second Saturday of every month at the transfer station in Grimes and also at Metro Park West satellite building in Perry. Trewin reported that Metro Waste had eliminated the collection days for the suburban areas on the east side of the county. Dallas County's portion of the contract is \$11,339.90. Trewin's recommendation is for citizens to use the two facilities more often than having a weekend pick up once a year. The Consensus from the board is not to continue the contract.

Item 10: Disc/Action Re: Operations Administration

A) FY 15/16 Budget Amendment Review

Rob Tietz went through the budget amendment and any changes or issues. One item was that the 911 Board was not going to pay its internal services fees or the insurance on the new equipment just purchased by the County. Golightly stated that there needs to be a conversation with the 911 board about these items. Tietz said that the amount in question is \$26,000. The Board gave permission for Rob to work with the 911 Executive Committee or to put together a workshop on this issue.

B) Resolution 2016-0037 Set Time and Date for Public Hearing FY 15/16 Budget 2nd Amendment

Motion by Chapman and seconded by Golightly to approve Resolution 2016-0037 to set time and date for the appropriations for FY15/16 Budget. All ayes. Motion carried.

RESOLUTION 2016-0037

BE AND IT IS HEREBY RESOLVED by the Dallas County Board of Supervisors to approve Tuesday, May 17, 2016, at 9:30 a.m. in the Board of Supervisors meeting room, 902 Court Street Adel, IA, as the time and date for the public hearing for the following:

Amend & Appropriate FY 15/16 Budget

AYE

NAY

Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

Dated this 26th day of April, 2016

ATTEST: Gene Krumm, Dallas County Auditor

C) 210 North 10th Street Roof Proposal & Contract

Rob Tietz reported on the proposal and contract from Academy Roofing to repair the sheet metal and re-slope the area behind the stucco perimeter of the roof so the water drains away properly. The total was \$16,100. Motion by Chapman and seconded by Golightly to approve the contract with Academy Roofing for \$16,100 and authorize the chair the sign. All ayes. Motion carried.

Item 11: Disc/Action Re: Mayors Letter Requesting Board of Supervisors Membership Increase

Hanson reported on a letter sent from eight Mayors in the County about adding two additional Supervisors. He stated the question would need to be put on the November General Election ballot either by the Board of Supervisors or by petition signed by residents of Dallas County. Hanson asked the other Board members if they wanted a workshop with the mayors to work through the process.

Golightly and Chapman were in favor of a workshop and research to evaluate the choices but feel the request should come from the people in the petition process. A workshop will be scheduled.

Item 12: Disc/Action Re: Space Planning

Jerry Purdy, Design Alliance, reported on the anticipated cost of 902 Court Street renovations. This would include replacing the carpet, painting, reworking the ceilings due to the walls being added and removed. The approximate cost without changing electrical and HVAC would be \$240,000. Purdy stated that in the next few weeks his group will work through the HVAC and electrical systems.

Item 13: Disc/Action Re: North Campus Construction Updates

A) AED Unit Purchase

Motion by Chapman and seconded by Golightly approve the ADE+ unit purchase utilizing the ICAP Grant of \$1000. All ayes. Motion carried.

B) Emergency Management Project

Purdy reported that the pre-construction meeting was held and all documents are in order. The contractor will be coordinating the roofing needs with Academy Roofing.

C) E911/Dispatch Project - The department is moving in on April 27.

The Board recessed at 10:15 a.m. and reconvened at 10:37 a.m.

Item 14: HR Workshop

Erin Freeman presented information on the turnover of county employees. She reported that from 2012 – present the highest turnover has been in the jail and dispatch departments. She felt that the concerns have been addressed in these departments and the turnover rate should be going down. Most of the rest of the departments have a low turnover rate.

Freeman's presentation referred to concerns about salary compression between newly hired and tenured staff. Also concerns about compensation for longevity of current staff. She stated that this is just a piece of the process and that more training is needed to do a better job with the performance piece. Freeman had recommendations for the Board to move the pay plan forward.

Golightly asked about the timing if the Board decides on adjustments. Freeman stated that her deadline would be by June 1 to get into the payroll system for implementation by July 1.

Ann Beavers, Treasurers office, commented that it is important to listen to HR and elected officials about employee retention.

11:20 a.m.

Item 15: Disc/Action Re: Possible Closed Session Pursuant to Iowa Code (21.5J) to Discuss Purchase of Particular Real Estate

Motion by Chapman and seconded by Golightly to go into a closed session pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate.

Roll Call

Mark Hanson – Yes

Kim Chapman – Yes

Brad Golightly – Yes

Motion carried.

11:46 a.m.

Motion by Chapman and seconded by Golightly to go out of a closed session pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate.

Roll Call

Mark Hanson – Yes

Kim Chapman – Yes

Brad Golightly – Yes

Motion carried.

Item 16: Other Business – Chapman reported that the Sheriff's Office is not pleased with the Home Care Services meals. Sheriff may want to pull contract back if things do not improve.

Item 17: Motion to Adjourn

Motion by Chapman and seconded by Golightly to adjourn the meeting at 11:55 a.m. All ayes. Motion carried.

Gene Krumm, Dallas County Auditor

Mark Hanson, Chairman