

March 29, 2016

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Wayne Reisetter – DC Attorney, Rob Tietz – Operations Director, Melinda Harney – Administrative Assistant, Erin Freeman – Human Resources Director, Gene Krumm – DC Auditor, Julia Helm – Auditor’s Office, Al Miller - DC Engineer, Andy Case Assistant Engineer –, Todd Noah – IS Director, Mike Wallace – Conservation Director, Barry Halling – Emergency Management Coordinator, Jerry Purdy – Design Alliance, Dana Wernimont - Design Alliance, Dave Kersey, Kate Lehmann, and Samantha Smith – Raccoon Valley Radio.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:05 a.m.

Item 2: Approve Agenda - Motion by Chapman and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried.

Item 3: Open Forum – Dave Kersey, Dallas County Resident, stated that he was representing homeowners near the DeSoto City limits. He had concerns about DeSoto possibly allowing a Ready mix plant inside the city limits very close to his home. Mr. Kersey lives in unincorporated Dallas County and was asking if the Supervisors could do anything about the Ready mix plant? County Attorney Wayne Reisetter stated that cities have more power than counties. He went on to state that cities control everything inside city limits and can control what the county does two miles outside the city limits.

Hanson stated that Mike Wallace, Conversation Director, sent an e-mail stating that the High Trestle Trail and the Raccoon River Valley Trail have been selected as “Best” Bike Trail and “Runner-up” Bike Trail respectively for 2016 by the City view’s Annual Readers Poll.

Item 4: Consent Agenda

- A) Expense Claims Paid on 3/24/2016
- B) Liquor License Renewal
Des Moines West KOA Campground
- C) Fireworks Permit Application
De Soto Calvary Baptist Church

Motion by Golightly and seconded by Chapman to approve the consent agenda. All ayes. Motion carried.

Item 5: Disc/Action Re: Supervisors Minutes from 3/22/2016.

Motion by Chapman and seconded by Golightly to approve the 3/22/2016 minutes as presented. All ayes. Motion carried.

Item 6: Disc/Action Re: Payroll Change Notices

Erin Freeman presented the following payroll change notices:

Case Management – Brandon Tews resigned as of 4/1/2016

- Request to hire the open full-time Case Management program Coordinator/Compliance Officer at \$24.68

Attorney - Request to hire a full-time Legal Secretary I at \$14.56

Roads – Harrison Kruse resigned as a seasonal Roadside worker

- Request to hire Michael Carstens and Sam Freestone as seasonal workers at \$10.00
- Robert Lee resigned as an seasonal mower
- Request to hire the open seasonal mower position at \$12.00

Motion by Chapman and seconded by Golightly to approve the payroll changes as submitted. All ayes. Motion carried.

Item 7: Disc/Action Re: Resolution 2016-0028 Hazard Mitigation Grant

Barry Halling, Emergency Management Coordinator, stated that the County’s Hazard Mitigation Plan was due in April on 2018. He reported that this is a two-year reimbursement grant for mitigation funds if they become available to the state.

Motion by Chapman and seconded by Golightly to approve Resolution 2016-0028 and authorize the chair to sign the Iowa Homeland Security & Emergency Management Pre-Disaster Mitigation Planning Application. All ayes. Motion carried.

**LOCAL MATCH RESOLUTION #2016-0028
FOR THE
PREDISASTER MITIGATION GRANT PROGRAM (PDM)**

WHEREAS, Dallas County (hereinafter called “the Subrecipient”), County of Dallas, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Pre-Disaster Mitigation Grant Program, in the amount of \$30,000.00 for the total project cost, and

WHEREAS, the Subrecipient recognizes the fact that this grant is based on a cost share basis with the federal

share not exceeding 75%, and the local share being a minimum of 25% of the total project cost, and

THEREFORE, the Subrecipient agrees to provide and make available up to \$7,500.00 (seven thousand five hundred dollars) of local monies to be used to meet the minimum 25% match requirement for this mitigation grant application.

The resolution was passed and approved the 29th day of March, 2016.

Board of Supervisors

AYE

NAY

Mark A. Hanson, Chairman

Brad Golightly, Member

Kim Chapman, Member

I submit this form for inclusion with the PDM Project Application

Barry Halling, Emergency Management Coordinator

Item 8: Disc/Action Re: Resolution 2016-0030 Wetland Credit Purchase Arbor Lake Development LLC
Mike Wallace stated that Dallas County received 13.99 additional credits and the wetland bank has a total of 18.48 credits.

Motion by Golightly and seconded by Chapman to approve Resolution 2016-0030. All ayes. Motion carried.

RESOLUTION 2016-0030

WHEREAS, The County of Dallas County has invested through the Dallas County Conservation Board in development of wetland acres to be used as a Wetland Mitigation Bank Area; and

WHEREAS, There **are** Wetland Mitigation credits available; and

WHEREAS, The Arbor Lake Development LLC has requested to purchase .96 acres for wetland mitigation for project # CEMVR-OD-P-2013-1336-1.

NOW THEREFORE BE IT RESOLVED that the Dallas County Board of Supervisors approve the sale of .96 acres to the Arbor Lake Development LLC, and such sale of credits is subject to the established procedures in the adopted Voas Mitigation Bank sale of Credits procedure document.

AYE

NAY

Mark A. Hanson, Chairman

Brad Golightly, Member

Kim Chapman, Member

Dated this 29th day of March, 2016

ATTEST: Gene Krumm, Dallas County Auditor

Item 9: Disc/Action Re: Consideration of Bids 210 N 10th Street

Gene Krumm and Rob Tietz submitted three bids for the work to be done at 210 N 10th Street.

Docs Construction \$46,725

Heilman Construction \$54,367

Bergstrom Construction \$62,015

Motion by Chapman and seconded by Golightly to approve the low bid from Docs Construction for a project totaling \$46,725 for the remodeling of 210 N 10th Street, Adel, IA and negotiate a contract. All ayes. Motion carried.

Item 10: 9:30 a.m. Disc/Action Re: Public Hearing Consideration of Bids proposed Contract Documents, Jerry Purdy reported the three qualified bids:

Edge Construction Base Bid \$678,000 alternate #1 add \$14,800

Brocon Services Base Bid \$684,000 alternate #1 add \$15,400

Bergstrom Construction Base Bid \$ 687,000 alternate #1 add \$15,000

Mr. Purdy explained that this project would complete all remaining undeveloped spaces for the Human Services Campus and that alternate #1 was for the total window replacement on the North side of the recreation room. He reported that the contractors are prepared to start in the next two weeks and it will take 175 construction days.

Motion by Chapman and seconded by Golightly to close public hearing. All ayes. Motion carried.

Motion by Golightly and seconded by Chapman to accept the low bid from Edge Commercial LLC in the amount of \$678,000 and add the alternate #1 of \$14,800. All ayes. Motion carried.

The Board recessed at 9:53 a.m. and reconvened at 10:04 a.m.

Item 11: 10:00 a.m. Disc/Action Re: Resolution 2016-0029 Public Hearing 5 year Road Construction Program Al Miller, Dallas County Engineer, went through the projects for FY17 and the projected funding forecast.

Andy Case, Assistant Engineer, reported on the FY16 projects
R16 from Hwy 6 south 2 miles – start end of April
F31 – Minburn to R22 – start in June 80 working days
R30/130th St @ Little Beaver Creek Bridge – May letting – late summer into the fall

FY17 Projects

F31 – Kimble Pl to Minburn
170th St @ Slough Creek – RCB
F90 – W Approach of Bulgar Creek Bridge to 169
360th Street Box Culvert Extension

Mr. Miller is working with the Farm to Market review Board to review some Dallas County roads to change their status to Farm to Market. The full five year plan is in the Auditor's Office.

Motion by Golightly and seconded by Chapman to close the public hearing. All ayes. Motion carried.

Motion by Chapman and seconded by Golightly to approve Resolution 2016-0029 Five-Year Road Construction Program. All ayes. Motion carried.

RESOLUTION 2016-0029

WHEREAS, the Board of Supervisors, with the assistance of the County Engineer, shall adopt a secondary road construction program pursuant to Iowa Code 309.22.

NOW THEREFORE BE IT RESOLVED that the Dallas County Board of Supervisors approve the attached Five Year Road Construction Program.

AYE

Mark A. Hanson, Chairman
Kim Chapman, Member
Brad Golightly, Member

NAY

Dated this 29th day of March, 2016
ATTEST: Gene Krumm, Dallas County Auditor

Item 12: Disc/Action Re: North Campus Construction Updates

- A) Emergency Management Project - Purdy stated that the contract was awarded earlier this morning.
- B) E911/Dispatch Project – Purdy stated that the punch list process will start this week

Item 13: Other Business – Golightly stated that at a future meeting the Board should discuss the use of Public Services Announcements about issues in the county.

Item 14: Disc/Action Re: Space Planning

Jerry Purdy displayed concepts of the office organization of 902 Court. There was a discussion about the attorney's office current layout.

Item 15: Disc/Action Re: Possible Closed Session Pursuant to Iowa Code (21.5J) to Discuss Purchase of Particular Real Estate

12:30 p.m.

Motion by Chapman and seconded by Golightly to go into a closed session pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate.

Role Call

Mark Hanson – Yes
Kim Chapman – Yes
Brad Golightly – Yes

Motion carried.

1:13 p.m.

Motion by Chapman and seconded by Golightly to go out of a closed session.

Role Call

Mark Hanson – Yes
Kim Chapman – Yes
Brad Golightly – Yes

Motion carried.

Item 16: Motion to Adjourn

Motion by Golightly and seconded by Chapman to adjourn the meeting at 1:16 p.m. All ayes. Motion carried.

Gene Krumm, Dallas County Auditor

Mark Hanson, Chairman