

March 8, 2016

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Wayne Reisetter – DC Attorney, Rob Tietz – Operations Director, Melinda Harney – Administrative Assistant, Erin Freeman – Human Resources Director, Julia Helm – Auditor’s Office, Al Miller - DC Engineer, Todd Noah – IS Director, Barry Halling – Emergency Management Coordinator, Jerry Purdy – Design Alliance, Jim Uthe – Weed Commissioner, Debra Kastastin – Auditor’s Office, Gene Krumm – DC Auditor, Nick Praska – Veteran’s Affairs Director, Steve Lee – Ankeny, IA, Don Lee – Adel, Iowa, Samantha Smith – Raccoon Valley Radio, Jim Caufield – The Perry News and Clint Cole – DC News Editor.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:03 a.m.

Item 2: Approve Agenda – Mr. Purdy needs to leave the meeting early so Hanson stated that Item#10 will be discussed earlier in the meeting. Motion by Chapman and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried.

Item 3: Open Forum – None

Item 4: Consent Agenda

- A) Payroll & Disbursements from 3/4/2016
- B) Fireworks Permit Applications
 - Time Bayse
 - Gregg Messer
- C) Liquor License Renewal
 - Woodward Golf Club

Motion by Chapman and seconded by Golightly to approve the consent agenda. All ayes. Motion carried.

Item 5: Disc/Action Re: Supervisors Minutes from 3/1/2016

Motion by Golightly and seconded by Chapman to approve the 3/1/2016 minutes as presented. All ayes. Motion carried.

Item 6: Disc/Action Re: Human Resources

- A) Payroll Change Notices

Erin Freeman presented the following payroll change notices:

Planning and Development - Request to hire Katherine Davies to fill an open full-time planner/office manager position at \$20.19

Assessor – Request to hire Brian Arnold to fill the 2nd Deputy Assessor position at \$87,252.88 annually

Secondary Roads Dept – Request to hire Kayla Lester to fill the open full-time office manager position at \$21.68

Al Miller stated that this office manager position will train with the current office manager until she retires and then will take over her duties. Chapman stated his concerns with the pay level as it is not consistent with how the county is hiring for other positions.

Motion by Golightly and seconded by Chapman to receive and file the payroll changes from the Assessor’s Office as submitted. All ayes. Motion carried.

Motion by Golightly and seconded by Hanson to approve the payroll changes as submitted acknowledging that the county is working on a hiring policy.

Hanson – Aye

Golightly – Aye

Chapman - Nay

Motion carried.

- B) HR Director Request for Out of State Travel

Erin Freeman, Human Resources Director, is attending the National Public Labor Relations Conference in Nashville, TN. This conference was anticipated and is in her budget.

Motion by Golightly and seconded by Chapman to approve the Human Resources Director request for out of state travel. All ayes. Motion carried.

Hanson stated that that he was opening up Item #10

Item 10: Disc/Action Re: Human Services Campus Renovation

- A) Change Order #26

Mr. Purdy reported that change order #26 is to add \$44,220.08 to the contract for electrical, masonry and interior finish changes at the Dispatch Center.

Motion by Chapman and seconded by Golightly to approve change order #26. All ayes. Motion carried.

- B) Items Raised in Weekly Construction Meetings

Mr. Purdy stated that the bidding is happening on the balance of the Human Services Campus with an estimate

of approximately \$500,000. He also went through the last of the punch list items and stated that the changes to the signage should happen later this week. He reminded the board about the close-out forms and the affidavits of consent for final payment. A formal acceptance will need to happen on a future agenda.

Purdy left a draft drawing of 902 Court that will be used in a later discussion on the agenda.

The Board recessed at 9:50 a.m. and reconvened at 10:05 a.m.

Item 7: Disc/Action Re: Dust Control Vendor Permits

Al Miller, DC Engineer, reported on vendors that have applied for dust control permits in the county. These will be the approved vendors for citizens to call. Mr. Miller stated the vendors seeking permits as: Heffron Services, Jerico Services and Miner Dust Control. Mr. Miller explained the differences between the products that each vendor uses.

Motion by Chapman and seconded by Golightly to approve Dust Control Vendor Permits for Heffron Services, Miner Dust Control and Jerico Services, Inc. All ayes. Motion carried.

Item 8: Disc/Action Re: Set Time and Date for Public Hearing on Non-Current Debt Drainage District #6

Motion by Golightly and seconded by Chapman to set time and date for public hearing on March 22, 2016 at 9:30 a.m. All ayes. Motion carried.

Item 9: Disc/Action Re: Board Appointments

A) Resolution 2016-0023 Weed Commissioner

Motion by Chapman and seconded by Golightly to approve Resolution 2016-0023. All ayes. Motion carried.

RESOLUTION 2016-0023

WHEREAS, the Dallas County Board of Supervisors are required to appoint a County Weed Commissioner per the Code of Iowa, Chapter 317.3 annually,

THEREFORE BE AND IT IS HEREBY RESOLVED by the Dallas County Board of Supervisors to appoint James Uthe, 415 River Street, Adel, Iowa 50003, Phone#(515) 993-5868 Ext. 209 as Dallas County Weed Commissioner with a salary of up to \$5,273 for a 6 month period and necessary travel expenses for a period not to exceed 6 months.

This appointment shall be effective April 1, 2016, and he shall perform the powers and duties of County Weed Commissioner during the period of April through September, 2016, or as authorized by the Board of Supervisors. Compensation shall be for actual and necessary expenses incurred while carrying out the duties of the Weed Commissioner.

AYE

Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

NAY

Dated this 8th day of March, 2016

ATTEST: Gene Krumm, Dallas County Auditor

The Board recessed at 10:55 a.m. and reconvened at 11:15a.m.

Item 11: Disc/Action Re: Space Planning Workshop

The Board discussed the lease agreement at 918 Court Street and about adding an addendum to the lease.

Hanson reported that the County would close on the 210 N 10 Street property on Thursday. Rob, Gene, and Todd will be doing a walk through the building to see what needs to be done for the Elections Office.

The Board recessed at 11:57 and reconvened at 1:05 p.m.

The Board discussed with Todd Noah possibly moving servers from the basement of 902 Court to upstairs. Golightly suggested that the open office space in 902 Court be for internal services and administration of the County.

Steve Helm, DC Assessor, spoke to the Board about his office having 11 employees in a 1600 square foot area. He stated that the employees are on top of each other and there is no privacy in his office to hold meetings with taxpayers or attorneys.

At 1:50 p.m. Hanson asked the Board Members to tour 902 Court. The Board walked through the building discussing options and looking for the least amount of construction to create these office spaces.

Golightly and Chapman stated that the Board needs to discuss the receptionist for this building and who will it be or will the County need to hire a new position. Rob Tietz will be the point person funneling ideas to devise plans for 902 Court with the designer.

The Board recessed at 3:12 p.m. and reconvened at 7:00 p.m.

Item 12: Media Presentation FY 16/17

Hanson stated that the Board worked with all the departments to discuss goals for the next year and changes to their budgets. He presented the FY16/17 budget numbers and graphs.

7:00 p.m. Hanson reconvened the meeting. Attending were: Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman. Others present: Wayne Reisetter – DC Attorney, Rob Tietz – Operations Director, Erin Freeman – Human Resources Director, Julia Helm – Auditor’s Office, Al Miller - DC Engineer, Todd Noah – IS Director, Gene Krumm – DC Auditor, Darci Alt – DC CPC, Ted Trewin – Environmental Health Director, Sheriff Chad Leonard and Chad Airhart – DC Recorder.

Item 13: 7:00 p.m. Disc/Action Re: Public Hearing Presentation Proposed FY 16/17 County Budget
Hanson opened the public hearing on the proposed FY16/17 budget and presented the 16/17 budget numbers and graphs.

Motion by Chapman and seconded by Golightly to close the public hearing. All ayes. Motion carried.

A) Resolution 2016-0021 Compensation Board Recommendation for Elected Officials Salaries
Motion by Golightly and seconded by Chapman to approve Resolution 2016-0021. All ayes. Motion carried.

RESOLUTION 2016-0021

WHEREAS, the Dallas County Compensation Board has submitted a recommendation for salary increases for elected officials, and

WHEREAS, the Dallas County Board of Supervisors have given this recommendation careful consideration.

THEREFORE, BE IT RESOVLED that the following salaries be set for elected officials effective July 1, 2016:

OFFICE	FROM	\$ or %	TO
Auditor	\$77,629.12	4%	to \$80,734.28
Treasurer	\$77,629.12	4%	to \$80,734.28
Recorder	\$77,629.12	4%	to \$80,734.28
Sheriff	\$101,941.43	\$12,334	to \$114,275.43
Attorney	\$121,734.90	4%	to \$126,604.30
Supervisors	\$51,224.86	4%	to \$53,273.85

AYE
Mark A. Hanson, Chairman
Kim Chapman, Member
Brad Golightly, Member

NAY

Dated this 8th day of March, 2016
ATTEST: Gene Krumm, Dallas County Auditor

B) Resolution 2016-0022 Adoption of FY 16/17 Budget
Motion by Golightly and seconded by Chapman to approve Resolution 2016-0022. All ayes. Motion carried.

RESOLUTION 2016-0022

BE AND IT IS HEREBY RESOLVED by the Dallas County Board of Supervisors that the Proposed County Budget for FY 2016/2017 as published February 25, 2016, shall be adopted and certified to the County Auditor.

DALLAS COUNTY BOARD OF SUPERVISORS

AYE
Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

NAY

Dated this 8th day of March, 2016
ATTEST: Gene Krumm, Dallas County Auditor

Hanson stated his gratitude to the Operations Department, County Department Heads, Elected Officials and employees for their work on the Budget.

Item 14: Other Business - None

Item 15: Motion to Adjourn

Motion by Golightly and seconded by Chapman to adjourn the meeting at 7:13 p.m. All ayes. Motion carried.

Gene Krumm, Dallas County Auditor

Mark Hanson, Chairman