

February 9, 2016

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Rob Tietz – Operations Director, Erin Freeman – Human Resources Director, Melinda Harney – Administrative Assistant, Julia Helm – Auditor’s Office, Al Miller - DC Engineer, Murray McConnell – DC Planning & Zoning Director, Samuel Larsen – Planner 1, Ted Trewin - DC Environmental Health Director, Todd Noah – IS Director, Shelley Horak – Public Health Director, Terry McClannahan – DC Communications Director, Barry Halling – Emergency Management Coordinator, Shannon Rollings – Sheriff’s Office, Nick Praska – Veteran’s Affairs Director, Jerry Purdy – Design Alliance, Matt Ferrier – Bolton & Menk, Greg Broussard – Bolton & Menk, Jim Turner – Adams Township, Robert Greenway – DeSoto City Council, Dr. Cheryl Standing, Charles Schott – Perry City Council, Harlyn McGuire – Perry Airport Commission, Sven Peterson – City of Perry, Jay Pattee – Perry Mayor, Samantha Smith – Raccoon Valley Radio, Jim Caufield – The Perry News, and Clint Cole – DC News Editor.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:03 a.m.

Item 2: Approve Agenda – Chairman Hanson stated that Item #7 will be deleted from the agenda. Motion by Golightly and seconded by Chapman to approve the agenda as amended. All ayes. Motion carried.

Item 3: Open Forum – Robert Greenway, DeSoto City Council, stated that the City of DeSoto is considering a local option sales tax and is hoping have this issue on November ballot.

Item 4: Consent Agenda

- A) Payroll & disbursements from 2/5/2016
- B) Manure Management Report
Dan & Linda Brewer #3729, Grant TWP
- C) Fireworks Permit Application
Chris McAninch
- D) Receive Departmental Report
Sanitary disposal Recycling Report January 2016

Motion by Chapman and seconded by Golightly to approve the consent agenda. All ayes. Motion carried.

Item 5: Disc/Action Re: Supervisors Minutes from 2/1 & 2/2/2016

Motion by Golightly and seconded by Chapman to approve the minutes from 2/1 & 2/2/2016 as presented. All ayes. Motion carried.

Item 6: Disc/Action Re: Payroll Change Notices

Erin Freeman presented the following payroll change notices:

Auditor – request to hire Amy Lipovac for an open part-time clerk position
Sheriff – Melissa Robson resigned from Sheriff Communication as of Feb. 1, 2016

- Request to hire full-time Sheriff Communications position at \$16.64
- Jany Duran resigned from the Jail as of 2/19/2016
- Request to hire full-time Correction Officer 1 (2 vacancies) at \$15.89
- Request to hire full-time Jail Lieutenant at \$57,329.88

Motion by Golightly and seconded by Chapman to approve the payroll changes as submitted. All ayes. Motion carried.

Item 7: Disc/Action Re: Financial Policy Amendment – Deleted from the agenda

Item 8: Disc/Action Re: Secondary Roads

A) Professional Land Surveying Consultant Contract

Al Miller, DC Engineer, reported on two land surveying contracts for proposed road right-of-way acquisition in Adams and Colfax Township.

Motion by Chapman and seconded by Golightly to approve Professional Land Surveying Services that includes both contracts. All ayes. Motion carried.

B) Engineer Request for out of state travel

Mr. Miller stated he would like to attend a national engineer’s conference in Tacoma, Washington on April 24-28, 2016. The Iowa County Engineers Association has awarded him the registration fee. The balance of the expense for the conference is approximately \$1,100.

Motion by Chapman and seconded by Golightly to approve the Dallas County Engineer Request for out of state travel. All ayes. Motion carried.

C) Approval of Plans & Set Letting Date FEMA Debris Removal Project

The plan for the FEMA debris removal project includes nine locations on the north and south Raccoon River.

Mr. Miller would like to set the letting date as February 25 at 9 a.m.

Motion by Chapman and seconded by Golightly to approve the plans and set bid letting for February 25, 2016 at 9 a.m. All ayes. Motion carried.

Item 9: 9:30 Disc/Action Re: First Reading Amended Chapter 41 Airport Ordinance County Code of Ordinances

Murry McConnell, Planning and Zoning Director, reported that a new chapter 41 controlling the height of structures and the radius around run ways for airports has been completed. Matt Ferrier, Bolton & Menk, is the Perry Airport Consultant. He explained the need for re-writing the ordinance. He stated that in the future a new runway running parallel to the existing run-way will be built 400 feet to the West. Mr. Ferrier reported that currently no structures are non-conforming to the height restrictions. The ordinance is for the safety of the airspace. Mayor Pattee stated that the airport is an economic tool for Dallas County. Local residents had questions about flight patterns. Mr. Ferrier stated that flight patterns are determined by wind studies. Mr. Ferrier reported that in the airport's 20 year plan was developed in 2011 and it does recommend that the new runway in the future should be extended. When that may happen will depend on what types of aircraft are using the airport. The Airport Commission meets the second Monday of every month at noon in the Perry City Hall. The meetings are open to the public.

Motion by Chapman and seconded by Golightly to approve the first reading amending Chapter 41 Airport Ordinance Dallas County Code of Ordinances and set time and date for second reading on Feb 16 at 9:30 a.m. All ayes. Motion carried.

Recess 10:24 a.m. and reconvened at 10:37 a.m.

Item 10: Disc/Action Re: Sheriff's Vehicle Purchase Request

Shannon Rollings presented a purchase request of a 2016 Chevy Impala. The cost of the vehicle is \$26,165 less a \$3000 trade in. Total price will be \$23,265. The trade in is a 2008 Chevy Impala.

The board did again mention that other local car dealerships would like to bid on these vehicles even if they don't have the state bid. Chapman stated he would like to see three bids with delivery dates. If dealers can't get the cars in a timely matter, that should be explained in the bid.

Motion by Golightly and seconded by Hanson to approve Sheriff's vehicle purchase request. All nays. Motion failed.

Shannon will bring three bids to the Board meeting next week.

Item 11: Disc/Action Re: Assigned & Unassigned Department Space

Nick Praska, Veterans' Affairs Director, stated that a door bell and the in/out board are working for his clients. He asked if he would be moving. Hanson stated that once the budget is finished the Board would then focus on re-occupying 902 Court.

Shelley Horak is still concerned about the generator that would serve the vaccination refrigerators. She explained that the refrigerators will stay at 902 Court to protect the vaccinations. Eric Weber reported that the generator did have a load test but, he has not received a report. There were parts ordered for the generator and after they are installed there will be another load test.

The Board recessed at 12:05 p.m. and reconvened at 1:28 p.m.

Item 12: Budget Workshop

Rob Tietz explained the budget fund by fund. Erin Freeman went over the staffing requests. The Board discussed various departments, levies, contributions, health insurance and regional mental health.

The Board recessed at 3:08 p.m. and reconvened at 3:23 p.m.

The Board deliberated the contributions to the library association, Dallas County Fair and Economic Development. Rob has some follow-up questions for the Board.

Item 13: Disc/Action Re: Human Services Campus Renovation

A) Certificate of Substantial Completion

Jerry Purdy, Design Alliance, explained that this certificate allows the owners to occupy the building for its intended use. Mr. Purdy stated that there are still issues with the doors and security badges. The Board gave him permission to give written notification to the contractor to get these things done.

Motion by Golightly and seconded by Chapman to approve the Certificate of Substantial Completion and authorize the chair to sign. All ayes. Motion carried.

B) Items Raised in Weekly Construction Meetings

Purdy reported that the raised floor is being installed in dispatch. Painting and electrical support are being completed. Next week dispatch equipment will be installed. He also stated that next week the materials for Emergency Management area will be ready for getting bids.

Item 14: Disc/Action Re: Board Appointments

A) Resolution 2016-0011 Board of Health

Dr. Cheryl Standing – was introduced to the Board

Motion by Chapman and seconded by Golightly to approve Resolution 2016-0011. All ayes. Motion carried.

RESOLUTION 2016-0011

WHEREAS, the Dallas County Board of Supervisors, pursuant to Iowa Code 137, shall from time-to-time appoint members of a board of health, at least one of whom shall be a physician, and

WHEREAS, each appointee shall serve for a period of three years. Vacancies shall be filled as soon as

possible after the vacancy exists by appointment of the Board of Supervisors for the unexpired term of the original appointment.

BE AND IT IS HEREBY RESOLVED by the Dallas County Board of Supervisors to approve the following appointments:

Dr. Cheryl Standing

TERM EXPIRES
Dec. 31, 2018

AYE

NAY

Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

Dated this 9th day of February, 2016

ATTEST: Gene Krumm, Dallas County Auditor

B) Resolution 2016-002 (Amended) Official Depositories
Motion by Golightly and seconded by Chapman to approve Resolution 2016-002 Amended. All ayes. Motion carried.

RESOLUTION 2016-002 (Amended)

BE AND IT IS HEREBY RESOLVED by the Dallas County Board of Supervisors to designate the following named Financial Institutions to the depositories of the Dallas County funds for the year 2016 in the amounts not to exceed the amount named opposite each of said designated depositories and the following named Officials are hereby authorized to deposit the County Funds in the amount not to exceed in the aggregate, the amounts named for said Financial Institutions as follows, to-wit:

NAME OF DEPOSITORY	LOCATION	MAXIMUM DEPOSIT
RECORDER		
Wells Fargo Bank	Adel	\$250,000.00
SHERIFF		
Wells Fargo Bank	Adel	\$1,500,000.00
Raccoon Valley Bank	Adel	\$1,500,000.00
TREASURER		
Wells Fargo Bank	Adel	\$75,000,000.00
Earlham Savings Bank	W Des Moines	\$5,000,000.00
Raccoon Valley Bank	Perry /Adel	\$25,000,000.00
West Bank	Waukee	\$10,000,000.00
Peoples Trust & Savings Bank	Adel	\$25,000,000.00
IPAIT	Des Moines	\$25,000,000.00
Wells Fargo Brokerage Service	Adel	\$5,000,000.00
Lincoln Savings Bank	Adel	\$25,000,000.00
Peaks	Lakewood, CO	\$10,000,000.00
Wells Fargo Securities	Chicago, IL	\$10,000,000.00

AYE

NAY

Mark A. Hanson, Chairman
Kim Chapman, Member
Brad Golightly, Member

Dated this 9th day of February, 2016

ATTEST: Gene Krumm, Dallas County Auditor

B) Adams Township Trustee

Jim Turner, Adams Township Trustee, stated there is a vacancy in the township and gave the Board a name of an interested party. Chapman stated there is also an opening in Boone Township.

Item 15: Disc/Action Re: Possible Closed Session Pursuant to Iowa Code (21.5J) to Discuss Purchase of Particular Real Estate

Motion by Chapman and seconded by Golightly to go into a closed session pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate.

Role Call

Mark Hanson – Yes

Kim Chapman – Yes

Brad Golightly – Yes

Motion carried.

Motion by Golightly and seconded by Chapman to go out of a closed session pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate.

Role Call

Mark Hanson – Yes

Kim Chapman – Yes

Brad Golightly – Yes

Motion carried.

Item 16: Other Business

Jim Turner, Adams Township Trustee, asked the Board about the status of the fence issues from last year in his township. The livestock are only in the area in the summertime. Mike Finestead was asked for a progress report. Mr. Finestead stated that he made some trips out to the fence in October and November to log several areas checking height and GPS tagging. He said that he has 1/3 done of the over 5 miles of fence line. Mr. Turner and Mr. Finestead left the meeting to go over maps and will continue to work together on this issue.

Item 17: Motion to Adjourn

Motion by Chapman and seconded by Golightly to adjourn the meeting at 5:40 p.m. All ayes. Motion carried.

Gene Krumm, Dallas County Auditor

Mark Hanson, Chairman