

January 26, 2016

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Wayne Reisetter – DC Attorney, Melinda Harney – Administrative Assistant, Eric Weber - Operations, Julia Helm – Auditor’s Office, Erin Freeman – Human Resources Director, Samuel Larsen - Planning & Zoning, Ted Trewin - DC Environmental Health Director, Chad Leonard - DC Sheriff, Darci Alt – DC CPC, Todd Noah – IS Director, Terry McClannahan – DC Communications Director, Mike Thomason – EMS Director Barry Halling – Emergency Management Coordinator, Dana Wernimont – Design Alliance, Rob Tietz – Operations Director, Kimberly Tarpey – Cott Systems, Chad Airhart – DC Recorder, Melissa Burdick – Executive Director of the Brenton Arboretum, Doug Lande – Chief Deputy, Gene Krumm – DC Auditor, Samantha Smith – Raccoon Valley Radio, Jim Caufield – The Perry News and Clint Cole – DC News Editor.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:01 a.m.

Item 2: Approve Agenda

Motion by Chapman and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried.

Item 3: Open Forum – Melissa Burdick introduced herself as the new Executive Director for the Brenton Arboretum. She announced that next year will be the 20th anniversary of planting the first tree at the arboretum.

Hanson introduced Mr. Tietz as the new Director of Finance and Operations. He will start January 28 and is a resident of Waukee. He was previously employed at the Minnesota Finance Authority.

Item 4: Consent Agenda

- A) Payroll & Disbursements from 1/22/2016
- B) Receive Departmental Reports
 - Ortonville Lagoon December 2015
 - Sanitary disposal Recycling Report December 2015

Motion by Chapman and seconded by Golightly to approve the consent agenda. All ayes. Motion carried.

Item 5: Disc/Action Re: Supervisors Minutes from 1/19/2016

Motion by Chapman and seconded by Golightly to approve the 1/19/2016 minutes as presented. All ayes. Motion carried.

Item 6: Disc/Action Re: Payroll Change Notices

Erin Freeman presented the following payroll change notices:

Auditor – payroll rate change for Chuck Thompson a Pt/temp elections delivery/runner from \$10 to \$14

- payroll rate change for Sam Guzzi a Pt/temp elections delivery/runner from \$10 to \$14
- payroll rate change for Mark Day a Pt/temp elections delivery/runner from \$10 to \$14

Sheriff – payroll hour change for Jill Johanson a Dispatcher from 1946 to 2080 hours

- payroll hour change for Bob Coffin a Dispatcher from 1946 to 2080 hours

EMS – Doug Barger resigned as a part-time paramedic on 1/13/2016

- request to hire the open part-time paramedic position at \$15.56

Planning & Zoning – Pat Penn will be retiring on 3/31/2016

- request to hire the open full-time planner position at \$21.98

Motion by Chapman and seconded by Golightly to approve the payroll changes as submitted. All ayes. Motion carried.

Item 7: Disc/Action Re: EMS Ambulance Purchase Request

Mike Thomason – EMS Director reported that an ambulance was totaled in a 2015 accident. The insurance company will be paying the county \$148,000. Mr. Thomason explained the differences between the three proposals for a replacement ambulance. The prices were similar but the warranties differed. The best warranty was with Demers and it is a demo ambulance. The total price with delivery is \$155,293. Mr. Thomason stated that the product and the warranty is what made it the best choice. It will take four weeks to get the ambulance delivered. There will be a \$7,000 deficiency but his budget can cover it.

Motion by Chapman and seconded by Golightly to purchase the demo Demers Ambulance for \$155,293 and authorize the chair to sign the purchase order. All ayes. Motion carried.

Item 8: Disc/Action Re: Set Time & Date for Public Hearing Amended Chapter 41 Airport Heights Zoning to Airport Ordinance County Code of Ordinances

Samuel Larsen, Planning and Zoning, reported on the City of Perry proposal to realign its runway. This may change the land use and the building requirements around the airport. Mr. Larsen stated that it would be a repeal of the current Chapter 41 and then re-writing the chapter. The Dallas County Planning and Zoning has reviewed these changes and have recommended the changes to the Board of Supervisors.

Motion by Golightly and seconded by Chapman to set time and date for public hearing as February 9, 2016 at

9:30 a.m. All ayes. Motion carried.

The Board recessed at 9:25 a.m. and reconvened at 9:32 a.m.

Hanson asked to Board to change the agenda for this afternoon. He reported that the Juvenile Court Director would be unavailable tomorrow during their scheduled budget time and asked to go today at 2:30 p.m. Hanson also asked the Sheriff to move his meeting time tomorrow up to 9:30 a.m.

Motion by Golightly and seconded by Chapman to amend the agenda and Wednesday's agenda to approve Juvenile Court at 2:30 p.m. today and starting the Sheriff at 9:30 a.m. tomorrow for budget meetings.

Item 9: 9:30 a.m. Disc/Action Re: Public Hearing COTT Systems Software Contract

Chad Airhart, DC Recorder, introduced Kimberly Tarpey the Iowa rep of Cott System. Mr. Airhart stated that the Cott System software will modernize his office and help keep up with the demands of the public. Mr. Airhart's goal was to digitize records back 40 years and then further. The Cott System will put the images online for the public. The target date to go live after the conversion is July 1, 2016. The funding for this conversion will be from the Recorder's records management fund where the Code states monies can be used for preserving records.

Motion by Chapman and seconded by Golightly to close the public hearing. All ayes. Motion carried.

Motion by Chapman and seconded by Golightly to approve the Master Agreement for Products and Services with addendums with Cott Systems, Inc. and Dallas County and authorize the chair to sign. All ayes. Motion carried.

Item 10: Disc/Action Re: State of Iowa Inmate Housing 28E Agreement

Sheriff Leonard explained that this was an agreement with the Department of Corrections Iowa Medical and Classification Center. Leonard stated that there is a current inmate that has mental health and health issues that the County cannot service. This 28E agreement will let the State of Iowa house this inmate.

Motion by Golightly and seconded by Chapman to approve 28E agreement with the Iowa Medical and Classification Center and Dallas County. All ayes. Motion carried.

The Board recessed at 9:53 a.m. and reconvened at 10:01 a.m.

Item 11: Disc/Action Re: Walnut Creek Watershed 28E Agreement

Dallas County was approached to be a part of the Walnut Creek Watershed.

Golightly asked what does the Board envision as the County's participation in this watershed? Also, what are we offering to this group? He stated that in the agreement it stated that a coordinator would be hired for the day to day and there would need to have local funding. So, again what does this mean to the County?

Hanson stated that Dallas County should have a voice at the table.

Golightly and Chapman still want a better idea of what the County is committing to and what is the overall vision and how does the Board participate. Chapman would like to review the bylaws of the Watershed Authority.

Golightly stated that the MPO website has the draft plan for public comment period and there will be a public presentation on 2/9/16 at 7 p.m. held in the Dallas Center City Hall.

Item 12: Disc/Action Re: Human Services Campus Renovation

A) Items Raised in Weekly construction Meetings

Dana Wernimont, Design Alliance, reported that the punch list is getting finished. Todd Noah, IS Director, had issues with the doors and door jams for the key card. Dana stated that those issues are being corrected. Hanson stated that Veteran's Affairs needs to be removed from the signage as the office is staying at 902 Court. Ms. Wernimont is working on the specs for renovating the rest of the building.

Terry McClannahan, Communications Director, stated that the construction on the E911 area of the building was moving along with electrical and dry wall. He was encouraged that the construction will make the February 8 date for the equipment to be delivered.

Mr. Noah stated that speakers are being installed for a paging system in the building. The system can have up to six zones but currently there will be two zones.

Melinda Harney stated the postage meter was installed and is ready to go. She also stated that the Roads Department will do the excavation for the concrete slab for the mailbox and the installation of the slab.

Item 13: Disc/Action Re: Possible Closed Session Pursuant to Iowa Code (21.5J) to discuss Purchase of Particular Real Estate.

Motion by Chapman and seconded by Golightly to enter into a closed session Pursuant to Iowa Code (21.5J) to discuss Purchase of Particular Real Estate. All ayes. Motion carried.

Role Call Vote:
Hanson – Yes
Chapman – Yes
Golightly - Yes

11:00 a.m.

Motion by Chapman and seconded by Golightly to go out of a Board closed session. All ayes. Motion carried.

Role Call Vote:
Hanson – Yes
Chapman –Yes
Golightly - Yes

The Board recessed at 11:15 a.m. and reconvened at 1:08 p.m.

Item 14: Budget Workshops

1:00 p.m. EMS – Mike Thomason and Terry McClannahan

Mr. Thomason and Mr. McClannahan proposed to the Board an upgrade with the dispatch to also include the ambulance. They stated to get this upgrade is to add the fire/EMS module. This module would push information out to the ambulances through the mobile devices (tablet). It would cost \$21,000 for the software, mounts and licensing. Golightly asked if this could be added to EMS at any time. Mr. Thomason said yes it could.

The Board went through Medicare revenues and the ambulance service revenues. Mr. Thomason reviewed the staffing of the department and the possibility of adding a crew chief to each shift. The Board analyzed the expenditures for EMS. The Board will possibly ask Mike back to review additional numbers.

The Board recessed at 2:39 p.m. and reconvened at 2:45p.m.

Juvenile Court – Linda Colby

Ms. Colby stated that the budget is state dollars that are transferred to the county to cover the salary for Deb Franz and other DECAT programs. Eric will update the line items to state DECAT as the other terminology is outdated. Ms. Colby went through the expenditures line items. She also requested more space in the courthouse.

The Board felt that Rob Tietz needed to be part of the budget discussion about Department 99 and Operations/Facilities.

Item 15: Other Business

Golightly said he would be unable to attend an upcoming Watershed meeting.

Item 16: Motion to Adjourn

Motion by Golightly and seconded by Chapman to adjourn the meeting at 3:56 p.m. All ayes. Motion carried.

Gene Krumm, Dallas County Auditor

Mark Hanson, Chairman