

January 12, 2016

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Wayne Reisetter – DC Attorney, Melinda Harney – Administrative Assistant, Eric Weber - Operations, Julia Helm – Auditor’s Office, Erin Freeman – Human Resources Director, Murray McConnell – DC Planning & Zoning Director, Samuel Larsen – Planning & Development, Chad Leonard - DC Sheriff, Todd Noah – IS Director, Terry McClannahan – DC Communications Director, Barry Halling – Emergency Management Coordinator, Larry Taylor, Kimberly A. Tarpy – COTT Systems, Marc DeLong, Samantha Smith – Raccoon Valley Radio, Jim Caufield – The Perry News, and Clint Cole – DC News Editor.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:03 a.m.

Item 2: Approve Agenda – Hanson stated that Item #12 needs to be deleted from the agenda. Also, Chapman said the consent agenda item Dallas County CLG Annual Report needs to be move to the regular agenda as the chair needs to sign it.

Motion by Golightly and seconded by Chapman to approve the agenda as amended. All ayes. Motion carried.

Item 3: Open Forum – Larry Taylor, Dallas County resident, was asking the Board about petitioning for a new drainage district. Mr. Taylor stated that in 1917 drainage district #58 was surveyed but the residents petitioned to drop it. Currently, it is not in the county’s records for drainage districts. He feels it is time to revisit it as the creek has filled up with trees and brush.

Golightly stated that the County needs to understand the right procedure and who will be responsible for the initial expenses.

Item 4: Consent Agenda

A) Payroll & Disbursements from 1/8/2016

B) Manure Management Report

Dallas Township site, Dallas TWP

Motion by Chapman and seconded by Golightly to approve the consent agenda. All ayes. Motion carried.

Motion by Chapman and seconded by Golightly to receive and file the Dallas County CLG Annual Report and authorize the chair to sign. All ayes. Motion carried.

Item 5: Disc/Action Re: Supervisors Minutes from 1/4/2016

Motion by Chapman and seconded by Golightly to approve the 1/4/2016 minutes as presented. All ayes. Motion carried.

Item 6: Disc/Action Re: Payroll Change Notices

Erin Freeman presented the following payroll change notices:

Operations – Request to hire Rob Tietz as the Director of Finance/Operations at \$99,424

EMS – Matt Price resigned as of 1/5/16

- Request to hire the open part-time paramedic position at \$15.65

- Payroll change Abigail Corrick EMT part-time to Paramedic part-time from \$12.20 to \$15.56

- Payroll change Ryan Osborn EMT pat-time to Paramedic part-time from \$12.20 to \$15.56

Secondary Roads – Cindy Harrison resigned as of 1/18/2016

- Request to hire open full-time Roads Office position at \$20.05

Public Health – Josh Lang – internship ended

Motion by Chapman and seconded by Golightly to receive and file the payroll changes from Public Health and as submitted. All ayes. Motion carried.

Motion by Golightly and seconded by Chapman to approve the payroll changes as submitted. All ayes. Motion carried.

Item 7: Disc/Action Re: Scenic Development Letter of Support Request – leave item open

Item 8: Disc/Action Re: Set time and date for public hearing COTT Systems Software Contract

Motion by Chapman and seconded by Golightly to set time and date for January 26 at 9:30 a.m. for a public hearing on the COTT Systems Software Contract. All ayes. Motion carried.

The Board recessed at 9:25 a.m. and reconvened at 9:30 a.m.

Item 9: 9:30 a.m. Disc/Action Re: Public Hearing Resolution 2016-006 Final Plat of Carlile Estates Plat 2
Murray McConnell stated that this is an existing subdivision East of Adel and this is a replat of lot #2. The replat is dividing the lot into three lots rezoned to a 3 acre minimum. Mr. McConnell did state that the owners did seek and received a variance to have one lot slightly smaller than the minimum by the Board of Adjustment. He recommends that it be approved as it meets the requirements.

Motion by Chapman and seconded by Golightly to close the public hearing. All ayes. Motion carried.

Motion by Chapman and seconded by Golightly to approve Resolution 2016-006 Final Plat of Carlile Estates Plat 2. All ayes. Motion carried.

RESOLUTION 2016-006

WHEREAS, Edwin A. & Mary M. Carlile, have submitted to the Board of Supervisors of Dallas County, Iowa, **A Petition to consider approval of the Final Plat of “Carlile Estates Plat Two” an Official Replat of Lot 2 in Carlile Estates**, which is Parcel #1122300021 zoned RE-1 (Suburban Estate District) located in the SE1/4 of the SW1/4 of Section 22, T79N, R27W (Adel Township) and,

WHEREAS, the Board of Supervisors of Dallas County, Iowa, finds that the petition meets all requirements of Planning and Development and should now be finally approved.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors of Dallas County to approve the petition as submitted/or with the following restrictions or conditions: **None**

AYE

Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

NAY

Dated this 12th day of January, 2016

ATTEST: Gene Krumm, Dallas County Auditor

The Board recessed at 9:40 a.m. and reconvened at 9:45 a.m.

Item 10: 9:45 a.m. Disc/Action Re: Public Hearing Pitney Bowes Postage Meter Lease Agreements
Melinda explained the three 60 month contracts for the postage machines in the County. There was a question about outsourcing the mailing and the Melinda stated that most of the bulk mailings are already outsourced.

Motion by Golightly and seconded by Chapman to close the public hearing. All ayes. Motion carried.

Motion by Golightly and seconded by Chapman to approve the three lease contracts with Pitney Bowes and authorize the chair to sign. All ayes. Motion carried.

Item 11: Disc/Action Re: Cancellation of Prior Years Outstanding Checks

Motion by Golightly and seconded by Chapman to cancel prior years outstanding checks as presented by the Treasurer. All ayes. Motion carried.

Item 13: Discussion Re: Hallett Materials Bond Release Request

The Board received an e-mail from Mr. Hein of Hallett Materials asking the Board to release it from a reclamation bond for its site. Mr. Reisetter stated that when mining ceases the land reverts back to Dallas County and the reclamation bond protects the County's interest in the land. Mr. Reisetter suggests that the Board have discussion with Hallett Materials and the City of West Des Moines. Chairman Hanson will contact the parties to get a better understanding of this issue.

The Board recessed at 10:33 a.m. and reconvened at 10:47 a.m.

Item 14: Disc/Action Re: Human Services Campus Renovation

A) Items Raised in Weekly Construction Meetings

Mr. Purdy sent an e-mail to the Board and the items were discussed. Todd Noah reported that he talked to the contractor about the elevator, door issues and the needs for Dispatch. Eric Weber reported that the generator will have a load test the week of January 18. The issue of mail service will be on a future Board agenda.

Item 15: Disc/Action Re: Assigned & Unassigned Department Space

Melinda will work with the vendor to remove the residual furniture from the DHS building and 902 Court.

The Board in recess at 11:16 a.m. and reconvened at 11:23 a.m.

Item 16: Other Business - none

Item 17: Motion to Adjourn

Motion by Golightly and seconded by Chapman to adjourn the meeting at 11:24 p.m. All ayes. Motion carried.

Gene Krumm, Dallas County Auditor

Mark Hanson, Chairman